

Minutes  
COVID-19 Response Team  
City/Town Government Center  
Thursday, March 26, 2020  
10:30 a.m.

PRESENT: Tim Soular, East Range Police Department Chief; Becky Burich, Hoyt Lakes City Clerk; Jeff Jacobson, Biwabik City Administrator; Becky Lammi, Aurora City Administrator; Amanda Gross, Mesabi East School Board; Jodi Knaus, Town of White Manager

The meeting was called to order at 10:30 a.m.

Each community discussed staffing schedules and concerns. **The Response Team decided each community would only complete core functions for the duration of the Governor's Stay at Home Executive Order. Each community may look different, but all employees will be made whole and the Administrative Officer may implement flex schedules, split shifts, etc.**

The Response Team discussed the Library drop-off services in light of the new Executive Order. **The Response Team will not allow library services to proceed during the Stay at Home Order.**

**The Response Team decided the little pantry in Hoyt Lakes will not continue until further notice.**

The group discussed the email received from AFSCME.

The next meeting will be held on Thursday, April 2, 2020 at 7:30 a.m. This meeting will be held closed to the public and via Zoom.