

Minutes of Special Council Meeting
Wednesday, January 13, 2021
City of Hoyt Lakes, Minnesota

1. The Hoyt Lakes City Council met in special session via Zoom/phone in due to COVID-19 on Wednesday, January 13, 2021 at 6:30 pm. Those present: Mayor Chris Vreeland; Councilors: David Zins, Dan Popp, Christine Peterson, Deborah Kramar. City staff present: City Attorney Mitch Brunfelt, City Clerk-Treasurer Rebecca Burich.
2. The purpose of this special meeting was to discuss staffing and other employment matters for the City Clerk's Office.
3. Moved by Councilor Peterson, supported by Councilor Zins, to schedule a special City Council meeting on Wednesday, January 20, 2021 at 5:00 pm to review/approve pending separation agreement for the City Clerk-Treasurer and to discuss future staffing. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland. Nays: None. Motion carried. City Clerk-Treasurer Burich was directed to provide to the City Council the City Clerk-Treasurer job description and contract, as well as the job description of City Administrator prior, to this meeting.
4. Moved by Councilor Popp, supported by Councilor Peterson, to adjourn at 6:50 pm. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland. Nays: None. Motion carried.

Chris J. Vreeland, Mayor

ATTEST: _____
Rebecca Burich
City Clerk-Treasurer