

**Minutes of Regular Council Meeting
Monday, February 12, 2018
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, February 12, 2018 at 6:30 p.m. Those present: Vice-Mayor David Zins, Councilors: Chris Vreeland, Brian Ceglar, Roald Chip Holter. Absent: Mayor Mark Skelton. City staff also present: Michael Patchin, Jim Theodore, Jake Berndt.
2. Moved by Councilor Ceglar, supported by Councilor Holter, approving the following items from the consent agenda:
 - Item 3 City Council meeting minutes of January 22, 2018
 - Item 7 Filing of correspondence:
Minnesota Department of Health – Sanitary Survey Report dated January 2, 2018;
Mesabi Regional Safety Group – 2018 Safety Training Schedule;
Vermilion Community College – thank you dated January 31, 2018-tour of water treatment facility;
Mediacom – notification dated January 30, 2018-local broadcast station surcharge increase of \$0.27;
East Range Public Safety Board – meeting minutes of January 8, 2018;
RAMS - board meeting minutes of December 28, 2017 and January 10, 2018.
 - Item 8B To reschedule the special City Council meeting from Monday, March 12, 2018 to Wednesday, March 14, 2018 at 5:00 pm to discuss the Combination Specialist II position/hiring process.
 - Item 8G To schedule a Tri-City Ambulance meeting on Thursday, March 8, 2018 at 5:30 pm at the Emergency Services Building.
 - Item 9A To approve the following training/travel requests:
Melanie Olmstead, Community Paramedic Conference, February 15-16, 2018, Bloomington (mileage, lodging, registration).
 - Item 10 Receipts, claims and payroll:
Receipts: \$700,765.27
Claims: \$522,222.55
Payroll Earnings: \$68,235.80
Payroll Employer Costs: \$8,160.98
Payroll Total: \$76,396.78
Total Claims & Payroll: \$598,619.33
Motion Carried.
3. Guests and Citizens Forum:
Bob Turk with the Ranger Snowmobile ATV Club was present to discuss a resolution needed for a grant the Club is applying for to convert the Moose Snowmobile Trail to a dual usage trail.

Moved by Councilor Vreeland, supported by Councilor Holter, to adopt City of Hoyt Lakes Resolution 2018-004, “A Resolution Authorizing Sponsorship of the Moose ATV Trail” (full Resolution on file with the City Clerk-Treasurer). Resolution adopted unanimously.
4. Department Reports:
EMS Director Theodore: Reviewed the Ambulance Activity Summary.
Combination Specialist II Jake Berndt: Frozen water lines at the Post Office today; he reminded residents to run water in the basement if you have had frozen lines in the past.

Deputy Clerk Snetsinger: City Offices will be closed Monday, February 19, 2018 in honor of President's Day.

5. Council Reports:
Councilor Vreeland: Thanked everyone who came out to support the PolyMet meetings in Aurora and Duluth.
Councilor Ceglar: District 12 Peewee A hockey tournament in Hoyt Lakes this weekend and invites the public to the Arena to enjoy the games and support the teams.
Vice Mayor Zins: Thanked everyone who turned out for both the PolyMet hearings in Aurora and Duluth. He also thanked Councilor Vreeland for representing our City and speaking at the Aurora meeting.
6. Moved by Councilor Ceglar, supported by Vice Mayor Zins, to approve the hiring of part time and seasonal staff as follows pending successful completion of the required City testing:
Arena/Recreation: Easton Soular; Ambulance: Steven D. Schnoll – EMT. Motion carried.
7. Moved by Councilor Vreeland, supported by Councilor Holter, to adopt City of Hoyt Lakes Resolution 2018-005, "A Resolution Supporting the PolyMet Northmet Project and Issuance of State Permits" (full Resolution on file with the City Clerk-Treasurer). Resolution adopted unanimously.
8. Moved by Councilor Ceglar, supported by Councilor Vreeland, to approve the Contract for Mosquito Management Services between the City of Hoyt Lakes and D&B Environmental Services for the term April 2018 to April 2019 with a down payment of \$5,250 and to authorize the Vice Mayor to execute. Motion carried.
9. Moved by Councilor Vreeland, supported by Councilor Ceglar, to approve Change Order Number 8, Shank Constructors, Inc. in the amount of \$5,295 for the Phase 1 Facility Rehabilitation, Wastewater Treatment Facility and to authorize the Deputy Clerk to execute. Motion carried.
10. Moved by Vice Mayor Zins, supported by Councilor Ceglar, to approve Contractor Application for Payment No. 10, Shank Constructors, Inc. in the amount of \$170,659 for Phase 1 Facility Rehabilitation, Wastewater Treatment Facility and to authorize the Deputy Clerk to execute. Motion carried.
11. Moved by Councilor Ceglar, supported by Councilor Vreeland, to approve the Plans and Specifications for Construction, Phase 2 Facility Rehabilitation, Wastewater Treatment Facility dated January 2018 as prepared by Michael J. Miller. Motion carried.
12. Moved by Vice Mayor Zins, supported by Councilor Holter, to approve the Letter of Intercept Agreement between the Babbitt Ambulance Service and the Hoyt Lakes Fire Department Ambulance effective February 12, 2018, automatically renewable on an annual basis commencing on January 1 of each year with a flat fee of \$400 and authorizing the Mayor, City Clerk-Treasurer and EMS Director to execute. Motion carried.
13. Moved by Councilor Ceglar, supported by Councilor Vreeland, to approve the Voting Equipment Grant Agreement between the City of Hoyt Lakes and the State of Minnesota in the amount of \$1,858.01 effective February 1, 2018 through August 31, 2019 for the purchase of O.S. Counters/Assistive Voting Device (matching grant) and to authorize the Deputy Clerk to execute. Motion carried.
14. Councilor Vreeland will attend a meeting tomorrow sponsored by RAMS regarding PFA funding, revolving loan funds for water wastewater projects.

15. Moved by Councilor Ceglar, supported by Councilor Holter, to adjourn at 7:06 p.m. Motion carried.

David Zins
Vice Mayor

ATTEST: _____
Tammy Snetsinger
Deputy Clerk