

**Minutes of Regular Council Meeting
Monday, March 26, 2018
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, March 26, 2018 at 6:30 p.m. Those present: Mayor Mark Skelton, Councilors: Chris Vreeland, Brian Ceglar, Roald Chip Holter. Absent: Councilor David Zins. City staff also present: Michael Patchin, Floyd Nelson, Jacob Berndt, Rebecca Burich.
2. Moved by Councilor Ceglar, supported by Councilor Holter, approving the following items from the consent agenda:
 - Item 3 City Council meeting minutes of March 12 and 14, 2018
 - Item 7 Filing of correspondence:
MPCA – Facility Plan Amendment preliminary approval dated March 13, 2018;
Tri-City Advisory Board – March 8, 2018 meeting minutes;
Hoyt Lakes Library Board – February 20, 2018 meeting minutes.
 - Item 9A Training/travel requests:
Betsy Karkinen, League of Minnesota Cities 2018 Clerk’s Orientation Conference, June 20-22, 2018, Saint Cloud (registration, lodging, meals, mileage);
Mark Isaacson, Minnesota Roadway Maintenance Training and Demo Day, May 17, 2018, Bemidji (registration, lodging, meals, mileage).
 - Item 10 Receipts, claims and payroll:
Claims: \$123,970.99
Payroll Earnings: \$98,510.75
Payroll Employer Costs: \$13,196.57
Payroll Total: \$111,707.32
Total Claims & Payroll: \$235,678.31
Motion Carried.
3. Guests and Citizens Forum:
None.
4. Department Reports:
Public Works Director Nelson: Spring projects slightly behind due to weather; Fisherman’s Point Campground Managers arriving this week, suggestion of sending letters to seasonal site holders asking if any issues with sites prior to placement of camping unit to let the managers know; Matt Reid, SEH will be present at the next regular City Council meeting to discuss progress on the capital improvement plan/streets. EMS Director Theodore: EMS runs down slightly from a year ago; recertification of staff nearly complete for this two-year cycle; ambulance billing with Fairview Healthline going well with all runs currently billed the next day; meeting scheduled with Virginia Fire Chief to study their financial model; seeking AFG/FEMA grants with City Council approval.

Moved by Mayor Skelton, supported by Councilor Vreeland, to approve application to the SAFER grant program through FEMA for career, combination and volunteer firefighter recruitment assistance and funding to provide specialized training to paramedics, emergency medical service workers and to authorize the EMS Director and City Clerk-Treasurer to execute the necessary documents. Motion carried.
5. Council Reports:
Mayor Skelton: The East Range Police Department is working with the Department of Natural Resources to assist with issues of wild animals in the City limits and advised residents to call 911 to report any issues.

6. Moved by Councilor Ceglar, supported by Councilor Vreeland, to approve the 2018 Recreation Coordinator Contract between the City of Hoyt Lakes and Ed Holmstrom for a five (5) month term beginning approximately April 15, 2018 for a sum of \$525 per month and to authorize the Mayor and City Clerk-Treasurer to execute. Motion carried.
7. Moved by Mayor Skelton, supported by Councilor Holter to approve the application packet and advertising for part time/seasonal positions: Recreation-Umpires, Golf Course-Assistant Greenskeeper, Public Works-Mower Operator/Maintenance, Public Utilities-Labor. Motion carried.
8. Moved by Councilor Vreeland, supported by Councilor Ceglar, to table approval of the 2018 City Archery Deer Hunt to the April 9, 2018 regular City Council meeting to give the committee time to meet and provide recommendations to Council. Motion carried.
9. Moved by Councilor Vreeland, supported by Councilor Ceglar, to authorize the Mayor and City Clerk-Treasurer to execute the deed and purchase agreement for the sale of property at Lot 6, Block 4, Leeds Road with the removal of the following sentence in Section 3 of Exhibit A, Restrictive Covenants: "Further, a driveway shall be completed within the first 36 months, which shall consist of concrete, bituminous, or other hard surface." Motion carried.
10. Moved by Councilor Vreeland, supported by councilor Ceglar, to make a conditional offer of full time employment to Joshua Benda for the position of Combination Specialist II pending successful completion of the required City testing. Motion carried.
11. Moved by Mayor Skelton, supported by Councilor Vreeland, to approve the request of Theresa (Mugge) Niemi, Kimball Area Public Schools, for use of the community building at the non-profit rate (\$10) on Thursday, May 10, 2018 with the organization providing all cleanup. Motion carried.
12. Councilor Ceglar moved, supported by Councilor Holter, to approve electronic ACH payment to the Northeast Service Cooperative from the City's banking account for timely payment of health insurance and to authorize the City Clerk-Treasurer to execute authorization form. Motion carried.
13. Moved by Councilor Ceglar, supported by Councilor Holter, to adjourn at 6:55 p.m. Motion carried.

Mark Skelton
Mayor

ATTEST: _____
Rebecca J. Burich
City Clerk-Treasurer