

Minutes of Special Council Meeting
Thursday April 2, 2020
City of Hoyt Lakes, Minnesota

1. The Hoyt Lakes City Council met in special session via Zoom/phone in due to COVID-19 on Thursday, April 2, 2020 at 5:00 p.m. Those present: Mayor Chris Vreeland; Councilors: David Zins, Dan Popp, Brian Ceglar, Christine Peterson. Staff present: City Clerk-Treasurer Rebecca Burich, East Range Police Department Chief Soular, City Attorney Mitch Brunfelt.
2. Chief Soular advised all plans were in place and provided updates on emergency equipment/supplies in response to COVID-19. There will be no library services at this time and the campground is closed with reservations not being accepted. Information on how campgrounds will proceed is forthcoming from the State and Chief Soular will provide an update before the next regular Council meeting. There was discussion on procedures if any of our EMS or police department employees' contract COVID-19. Chief Soular and City Attorney Brunfelt stated that this is currently being discussed by our state legislatures along with the League of MN Cities.
3. Mayor Vreeland provided an update on the Hoyt Lakes IGA and stated that the IRRRB has options for funding in the case of there being new buyers for the business.
4. Mayor Vreeland and Councilor Popp recently met with the owners of the Boase School. The owners have verbally communicated they are willing to gift the property to the City of Hoyt Lakes. City Attorney Brunfelt advised that the City can legally accept the gift to gain control of the property. Mayor Vreeland advised to receive any funding from IRRRB that there would need to be a development plan in place. Mayor Vreeland and Councilor Popp will do a walk-through of the property next week and will reach out to SEH to discuss preliminary conceptual drawings.
5. SEH will open bids electronically for the Suffolk Street Project on April 8, 2020, with the project award by the City Council on April 13. There was discussion on revenue being used from Storm Sewer and Minnesota Power Franchise fees for debt service payments. City Clerk-Treasurer Burich will provide revenue reports for the Council at the next regular meeting.
6. Brian Guldan, Bolton & Menk will be attending the next regular City Council meeting on April 13, 2020 to discuss the Phase 3 Wastewater Treatment Plant Project. A required public hearing will need to take place for the project and it is anticipated to be scheduled for May 11, 2020.
7. Councilor Ceglar attended a meeting on the Midway Project. Bids were requested and estimated cost is \$180,000 to \$190,000. There is a \$50,000 IRRRB grant that the City would need to match which expires December 31, 2020. The Water Carnival Committee is able to provide \$10,000 and the City budgeted \$50,000 for this year. The Council discussed seeking extension of the IRRRB grant to enable further review by Council during budget meetings in August. Moved by Councilor Ceglar, supported by Councilor Peterson, to direct the City Clerk-Treasurer to request an extension on the State Grant Contract with IRRRB for the Midway Project. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
8. Moved by Councilor Popp, supported by Councilor Zins, to authorize ordering of the new outdoor electronic sign to be installed near the Arena (2020 budget item). Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.

9. The Mayor provided information on Federal Loans that will be available to small businesses in Minnesota. He is reaching out to our local businesses for their feedback and East Range Joint Powers is currently holding a survey for them.

A request from the Hoyt Lakes Chamber of Commerce was discussed for the Fire Department to chauffer the Easter Bunny around our community in the fire truck on April 11, 2020 at 10:00 am. All Councilors agreed this was a great idea and the Fire Department is on board.

10. Councilor Popp provided information on the new Restroom Project at Fisherman's Point and Mayor Vreeland asked that the City Council review the plans at the Clerk's Office before the next City Council meeting. Councilor Popp also met with the Campground Managers to discuss future plans due to COVID-19.
11. Moved by Councilor Peterson, supported by Councilor Ceglar, to suspend penalties and water shut-off's for resident and commercial utilities until further notice due to COVID-19. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
12. Chief Soular provided an update on staffing for the East Range Police Department.
13. Moved by Councilor Ceglar, supported by Councilor Zins, to adjourn at 5:52 pm. Motion carried.

Chris J. Vreeland, Mayor

ATTEST: _____
Rebecca Burich
City Clerk-Treasurer