

Minutes
Regular Meeting of the Hoyt Lakes City Council
Electronic Meeting
Monday, April 26, 2021
6:30 p.m.

PRESENT: Mayor Vreeland, Councilors Zins, Popp, Peterson, Kramar

ABSENT: None

AISO PRESENT: Becky Lammi, Hoyt Lakes City Administrator; Becky Burich, Hoyt Lakes City Clerk-Treasurer; Hoyt Lakes Recreation/Golf/Arena Supervisor Wayde West; Hoyt Lakes Public Utilities Supervisor Jake Berndt; Hoyt Lakes Public Works Supervisor Ken Snetsinger; East Range Police Department Chief Tim Soular; Hoyt Lakes City Attorney Mitch Brunfelt

Meeting was called to order by Mayor Vreeland at 6:30 p.m.

APPROVAL OF CONSENT AGENDA

Moved by Zins supported by Kramar to approve the following consent agenda items:

3. APPROVAL OF MINUTES-

- 3.1 Regular meeting of Hoyt Lakes City Council Meeting – April 12, 2021
- 3.2 Special City of Hoyt Lakes Council Meeting – April 15, 2021
- 3.3 Local Board of Appeal and Equalization Meeting – April 14, 2021

7. CORRESPONDENCE-

- 7.1 MN Department of Health – Quarterly Water report
- 7.2 Blight Officer – Monthly Report
- 7.3 Bolton & Menk – April 8, 2021 progress meeting minutes
- 7.4 East Range Public Safety Board – March 8, 2021 meeting minutes
- 7.5 Meals on Wheels – Volunteers needed for Aurora/Hoyt Lakes area

10. APPROVAL FOR PAYMENT – CLAIMS AND PAYROLL

- 10.1 Disbursements - \$138,434.34
- 10.2 Payroll - \$58,210.19
 - 10.2.1 Payroll - \$50,828.13
 - 10.2.2 Benefits - \$7,382.06

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

APPEARANCES/PUBLIC FORUM

No members of the public requested to join the meeting or submitted items of concern.

REPORTS FROM STAFF

City Administrator – Becky Lammi

Reported everyone has been kind on her first day and everything is going well so far.

Recreation/Golf/Arena – Wayde West

There is a High School Golf meet scheduled for Thursday, April 29, 2021. Golf Course to open soon, weather permitting. Cleaning is being done at the arena. Pickle Ball has resumed.

Public Works – Ken Snetsinger

Street sweeping is complete and sweeper will be brought to Aurora. Several docks are in, the fishing pier will go in soon. Quotes are in for the Community Building roofing project (budget item) and will be brought to the Council for approval in May. The food drives are extended in to May and are going well. Curb Clean up is scheduled for next week. Storm drains are being cleaned out; there are several which have been damaged. Councilor Zins asked about the Colby dock. Director Snetsinger reported the dock had been rebuilt over the winter months.

Public Utilities – Jake Berndt

Storm sewer replacements were discussed; the contractor will return once flows are down for additional work. Mayor Vreeland asked about the sump pump advertisement to switch to discharging outdoors. Supervisor Berndt indicated it would be advertised in the near future

City Attorney – Mitch Brunfelt

Attorney Brunfelt has not had the time to prepare for item 8B -Animal Control Resolution and will complete for the next regular Council meeting.

City Clerk-Treasurer – Becky Burich

Becky thanked present and past City Staff and Council for her years of working with them as she enters her retirement.

REPORTS FROM ELECTED OFFICIALS

Councilor Zins reported Steve Giorgi will be stepping down as the Executive Director of RAMS at the end of June 2021.

Councilor Popp reported he continues to meet weekly with the Blight Officer and Chief Soular. He also discussed curb clean up.

Councilor Peterson stated there will no longer be fines for overdue Library items, however you will be unable to check out any new items out until overdue ones are returned.

Councilor Kramar discussed the Garden Club's request to place flower pots by the electronic sign. Supervisor Snetsinger indicated a concrete slab will be placed in the area sometime in May.

Mayor Vreeland provided updates on the AEOA food distributions. He also thanked the citizens and City staff for their clean-up efforts and stated the town looks great.

OLD BUSINESS

Moved by Popp supported by Peterson to accept the low bid of \$241,050 from Osseo Construction Co, LLC with a start date of May 17, 2021.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

The council will consider the animal control ordinance and resolution at the May 2021 meeting.

Mayor Vreeland indicated we are not yet able to shut off water for overdue utilities. Administrator Lammi stated there were many programs coming out of the Rescue Act passed at the Federal level.

Moved by Peterson supported by Kramar to approve summer hires for Public Works Labor: Hayden Soular, Brayden Leffel, Cole Meyer; Public Works Mowers: Chloe Benson, Bethany Polla, Kaitlyn James; Public Utilities Labor: Wyatt Palmi.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

NEW BUSINESS

Moved by Zins supported by Popp to approve the City of Biwabik/City of Hoyt Lakes Ambulance agreement with service one day per week on Thursday's from 6 a.m. to 4 p.m.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Peterson supported by Zins to approve early ice at the Arena for Mesabi East Youth Hockey at \$2,000 per week for five weeks in the fall of 2021.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Zins supported Zins to approve a general deer hunt archery tag with updated borders, and to discontinue the special DNR archery deer hunt.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Popp supported to Peterson to adopt Resolution 2021-005 Sponsorship for the Moose Trail.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Peterson supported by Kramar to adopt Resolution 2021-006 James Metzen Might Ducks Grant Application.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Popp supported by Kramar to decline the proposed lease amendment from American Tower dated April 2, 2021.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

There was discussion on City Organization and moving away from liaisons with the City Administrator assuming these functions. City Administrator Lammi and Mayor Vreeland will meet and make updates to the organizational chart, to be considered by the council at the next regularly scheduled meeting

As per §13D.05 Subd.3C3, the Hoyt Lakes City Council went in to closed session to discuss the property located at 5540 Colby Lake Road, known as the Nott Building. Present at the meeting was Mayor Vreeland; Councilors Peterson, Kramar, Zins, and Popp; City Attorneys Brunfelt and Lewicki; Clerk-Treasurer Burich, and Administrator Lammi.

Moved by Zins supported by Popp to approve the Memorandum of Understanding between the City of Hoyt Lakes, Floe, and the Department of Iron Range Resources and Rehabilitation regarding the Nott Building.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Peterson supported by Kramar to authorize the sale of the Nott Building, located at 5540 Colby Lake Road.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

ADJORNMENT

Moved by Kramar and supported by Peterson to adjourn the meeting.

Ayes: Zins, Popp, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Meeting adjourned at 7:30 p.m.

Chris Vreeland, Mayor

ATTEST:

Becky Lammi, City Administrator