

Minutes
Regular Meeting of the Hoyt Lakes City Council
Electronic Meeting
Monday, May 24, 2021
6:30 p.m.

PRESENT: Mayor Vreeland, Councilors Zins, Peterson, Kramar

ABSENT: Councilor Popp

AISO PRESENT: Becky Lammi, Hoyt Lakes City Administrator; Hoyt Lakes Public Utilities Supervisor Jake Berndt; Hoyt Lakes Public Works Supervisor Ken Snetsinger; East Range Police Department Chief Tim Soular; EMS Director Melanie Olmstead, Assistant EMS Director Cody Hanson, Hoyt Lakes City Attorney Mitch Brunfelt

Meeting was called to order by Mayor Vreeland at 6:30 p.m.

APPROVAL OF CONSENT AGENDA

Moved by Zins supported by Kramar to approve the following consent agenda items:

3. APPROVAL OF MINUTES-

- 3.1 Regular meeting of Hoyt Lakes City Council – May 10, 2021

8. CORRESPONDENCE-

- 8.1 Minnesota Department of Health – Plan Review Approval for the Water Tower Improvements.
- 8.2 Minnesota Department of Revenue – Notice Regarding annual Mineral Hearing.
- 8.3 Minnesota Department of Health – Haloacetic Acids and Trihalomethane Results.
- 8.4 Minnesota Unemployment Insurance – Update Regarding Employer Reimbursements.

10. APPROVAL FOR PAYMENT – CLAIMS

- 10.1 Disbursements - \$163,781.84
- 10.2 Payroll - \$61,805.17
 - 10.2.1 Payroll - \$53,839.59
 - 10.2.2 Benefits - \$ 7,965.58

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

APPEARANCES/PUBLIC FORUM

No members of the public requested to join the meeting or submitted items of concern.

REPORTS FROM STAFF

City Administrator – Becky Lammi

Would like to reorganize vault and filing system this summer and will be getting estimates. Discussed a Federal Appropriation that has been submitted and thanked Supervisor Snetsinger for his help with it.

Public Works – Ken Snetsinger

Public Works team has been working at the cemetery. Grass cutting is falling behind, summer staff not fully on yet. Updates were provided on road projects. Thanked the Garden Club for their hard work. Public Works will assist in fixing flower beds by the Arena and EMS building.

Public Utilities – Jake Berndt

Soil sample results are back and will be reviewed; will hopefully be hauling sludge soon. Water pressure will be low due to tower draining. Wastewater Treatment Plant renovations are going well. Quality Flow inspected the lift stations; repairs will be made at the campground lift station.

ERPD Chief – Tim Soular

Josh Houdek has been hired as a new officer; he will come on board in July.

Fire Chief – Tony House

Reminder to citizens to follow the city ordinance for campfires.

REPORTS FROM ELECTED OFFICIALS

Councilor Zins

Attended Planning and Zoning meeting. They will be sending recommendations to the Council for ordinance updates.

Councilor Peterson

Spring sports are wrapping up and summer sports will begin soon. Arts & Crafts starts June 7. Youth Hockey is still in discussion with Rock Ridge.

Councilor Kramar

Attended a recent Garden Club meeting.

Mayor Vreeland

There will be a special council meeting June 7, 2021 at 5:00 p.m. The meeting will be in person at City Hall Council Chambers.

OLD BUSINESS

Moved by Peterson supported by Kramar to approve the estimate from Lundgren Ford for a 2021 Ford F-150 in the amount of \$28,238.84 (does not include tax, license or fees).

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

NEW BUSINESS

Moved by Zins supported by Peterson to update the COVID-19 Preparedness Plan.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Vreeland supported by Zins to approve final pay request to Jola & Sopp in the amount of \$11,344.00 for Utility Improvements at Fisherman's Point.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Kramar supported by Peterson to approve the West Shore Services annual contract for sirens.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

The East Range Public Safety Board annual meeting will be Tuesday, July 13, 2021.

City Administrator Lammi reviewed the American Rescue Plan monies.

Councilor Peterson left the meeting at 6:59 p.m.

Moved by Zins supported by Kramar to approve the Community Center roof estimate from C&C Winger, Inc. in the amount of \$18,350.00.

Ayes: Zins, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Councilor Peterson rejoined the meeting at 7:02 p.m.

Moved by Peterson supported by Kramar to approve the cemetery guidelines update.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Discussion on EMS request for full time EMT's and raises; this will be further considered at the Special Meeting in June.

Information provided on Congressionally-directed spending request.

Moved by Zins supported by Peterson to adopt Resolution 2021-008 MN Department of Labor and Industry Safety Grant.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Kramar supported by Zins to approve requiring two signatures on all checks.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Moved by Kramar supported by Peterson to approve authorized signatories for City Accounts as Christopher Vreeland, David Zins, Rebecca (Becky) Lammi.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

ADJORNMENT

Moved by Kramar and supported by Zins to adjourn the meeting.

Ayes: Zins, Peterson, Kramar, Vreeland

Nays: None

Motion carried unanimously.

Meeting adjourned at 7:09 p.m.

Chris Vreeland, Mayor

ATTEST:

Becky Lammi, City Administrator