

**Minutes of Regular Council Meeting  
Monday, June 25, 2018  
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, June 25, 2018 at 6:30 p.m. Those present: Mayor Mark Skelton, Councilors: David Zins, Chris Vreeland, Brian Ceglar, Roald Chip Holter. City staff also present: Michael Patchin, James Theodore, Tammy Snetsinger.
2. Pledge of Allegiance.
3. Moved by Councilor Zins, supported by Councilor Ceglar, approving the following items from the consent agenda:
  - Item 4 Regular City Council meeting – May 29, 2018, Adjourned City Council meeting – June 4, 2018 & Special City Council meeting – June 5, 2018.
  - Item 8 Filing of correspondence:
    - East Range Joint Powers Board – April 26, 2018 meeting minutes.
    - Minnesota State Demographic Center – Annual population and household estimate.
    - Range Association of Municipalities and Schools – April 26, 2018 meeting minutes.
    - Saint Louis County – Comprehensive Land Use Plan – draft goals and objectives.
    - State Farm – Insurance rates effective July 1, 2018.
    - IRRRB – notification dated June 14, 2018, grant application denied, Andover Road project.
    - Planning Commission – June 19, 2018 meeting minutes.
  - Item 11 Receipts, claims and payroll:
    - Receipts: \$173,954.80
    - Claims: \$276,825.18
    - Payroll Earnings: \$112,096.88
    - Payroll Employer Costs: \$14,249.15
    - Payroll Total: \$126,346.03
    - Total Claims & Payroll: \$403,171.21
    - Motion Carried.
4. Guests and Citizens Forum:

Paul McDonald and Christine Schlotec were both present to discuss their candidacy for County Commissioner, 4<sup>th</sup> district.
5. Department Reports:

EMS Director Theodore: Director Theodore advised that the Safer (FEMA) Grant is still pending. The next steps for the Advanced Life Support Licensure is the inspection set for 6/27/2018. Medic #2 and Medic #3 are back in service after needed repairs and ALS ready. The annual Medicare Reimbursement has been received. Cot inspections have been completed. An Arrowhead EMS grant for \$500 was applied for today.
6. Council Reports:

Councilor Ceglar: Met recently with the East Range Joint Recreation Committee and will meet again on July 12, 2018 to discuss budgets and job requirements. Also attended MN Iron Rangers annual board meeting. They are gearing up for another season.

Councilor Vreeland: Met several times with Blight Officer Mathison. 18 blight notices have been sent. He reminded the public of their responsibility to keep properties kept up and that there is a volunteer blight committee that may be able to assist with yard work.

Mayor Skelton: Wants to remind the public that the City of Hoyt Lakes does not own the Boase School, it is privately owned. Our only role with the property is mowing, which is billed to them. Complaints must be directed to the owner.

7. Moved by Councilor Holter, supported by Councilor Vreeland, to approve the City of Hoyt Lakes financial statements and supplementary information for year ended December 31, 2017 as prepared by Walker, Giroux & Hahne, Certified Public Accountants and Consultants. Motion carried.
8. Moved by Councilor Zins, supported by Councilor Ceglar, to approve the 2019 Budget schedule with adjourned City Council meetings to be held on Monday, August 13, Monday, August 20, and Tuesday, August 28, 2018 all at 5:00 p.m. for the 2019 budget review. Motion carried.
9. Part time Ambulance ALS Hiring Plan: Director Theodore is in ongoing communication with Attorney Mitch Brunfelt in regard to allowed hours worked. The positions were advertised internally and externally. Interviews can still be held. Director Theodore will coordinate with the hiring committee to schedule interviews.
10. Moved by Councilor Vreeland, supported by Councilor Zins, to approve Application for Payment No. 12-Final, Shank Constructors, Inc. for the Phase 1 Facility Rehabilitation Wastewater Treatment Facility contingent upon receipt of all items specified for project closeout. Motion carried.
11. Moved by Councilor Zins, supported by Councilor Ceglar, to follow the recommendations of the Planning Commission to adopt Ordinance 215 Rezoning on Leeds from R5 to R3. Motion carried.
12. Moved by Councilor Ceglar, supported by Councilor Zins, to adjourn at 7:08 p.m. Motion carried.

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Mark Skelton  
Mayor

ATTEST: \_\_\_\_\_  
Tammy Snetsinger  
Deputy Clerk