

Minutes of Special City Council Meeting
Wednesday, June 26, 2019
City of Hoyt Lakes, Minnesota

1. The Hoyt Lakes City Council met in special session on Wednesday, June 26, 2019 at 5:03 p.m. Those present: Mayor Chris Vreeland, Councilors: David Zins, Brian Ceglar, Dan Popp, Roald Chip Holter arrived as meeting was in progress; City staff also present: Rebecca Burich.
2. Minnesota Iron Rangers: The team is taking a one-year leave of absence from the SIJHL League. The owners will continue fundraising to pay bills from the 2018-2019 season.
3. Mesabi East Youth Hockey Association (MEYHA) Concession/Early Ice: Councilor Ceglar met with MEYHA to discuss concession stand management and early ice costs. MEYHA is interested in continuing to manage the concession stand at the Arena but requests a reduced rate due to the junior hockey team leaving, resulting in lower revenue. The Council recommended the following changes to the Hoyt Lakes Arena Concession Agreement: lower the price from \$8,000 to \$4,000 for the season, allowing the sale of popcorn and use of the kitchen for burgers. Councilor Ceglar will be meeting with the Concession Manager and State Licensing Representative at a future date to clarify the level of food license needed for operation of the kitchen at the Arena.

MEYHA is interested in expanding the 4-on-4 program they host in September and October. With the junior hockey team leaving, the association is wondering how much it would cost to put the ice on five weeks early. Early ice would cost \$2,500 per week with the City Council giving the Association the opportunity to sell the ice to other associations and recoup fees.

4. Arena Committee Update-MN Independent Wrestling: The Arena Committee would like to try hosting a family friendly Independent Wrestling Night event at the Arena on October 5 or 12, 2019; donations and ticket sales would be income to the City. More information to come as the Committee continues planning. Councilor Ceglar also reported that pickle ball has had a great turnout and the craft fair has sold 49 tables @ \$15 per table.
5. Street Projects: Councilor Popp requested the City Council start prioritizing projects for 2020 expressing concern about the condition of Suffolk Drive. The City Council discussed project needs, financial options and will further review at budget time. Public Works Director Nelson will get cost estimates on street projects, to include an investigation of infrastructure, for Suffolk in three sections: Kennedy Memorial Drive to Brandon Road, Brandon Road to Leeds, and the 200 block of Andover Road.
6. Campground – Bathroom, Rules/Hours: Council discussed changes that were made to Fisherman’s Point Campground rules and regulations for check-in and check-out time and office hours.

Moved by Councilor Ceglar, supported by Councilor Zins, to approve the check-in and check-out times and office hour changes to the Fisherman’s Point Campground Rules and Regulations. Motion carried.

Public Works Director Nelson reported on the bathroom project plans at Fisherman’s Point Campground. The Council recommended Nelson get quotes as we need to start early to submit for grants.

Moved by Councilor Holter, supported by Councilor Ceglar, to approve the proposal of TKDA in the amount of \$23,200 plus reimbursable expenses in excess of \$23,300 for Architectural and Engineering Services contingent upon City Attorney Brunfelt’s review and approval. Motion carried.

7. Golf Course Clubhouse/Repair: Public Works Director Nelson reported on options to repair the Golf Course Clubhouse and recommends redoing the roof, fixing the outside and new siding. City Clerk-Treasurer requested a written quote be submitted for Council approval before any work is done. The City Council would like the outside and roof done this year with the siding being budgeted for in 2020. Mayor Vreeland directed Golf Course Supervisor West to have his staff clean up the bottom of the building this summer.
8. Clerk Office Upgrade: The Council discussed plans for upgrading the safety and workspace layout in the Clerk's office. Staff will get quotes on office layout, safety window and door security for the 2020 budget cycle.
9. LED Lighting: Councilor Popp discussed the quote from AMPTEK in regards to an LED light conversion project at the Arena, Fire Department Garage and Ambulance Bay. He explained there are rebate monies available for LED lights we have purchased in the past.

Moved by Councilor Holter, supported by Councilor Ceglar, to approve the quotes from AMPTEK for Fire Hall Garage/Ambulance Bay \$4,360 and Arena \$4,226 light upgrades with motion sensors in the Ambulance Bay. Motion carried.

10. Electronic Sign: Council discussed financing, sign location placement and sign options. Mayor Vreeland plans to reach out to Polymet, SEH, Mesabi East School and Minnesota Power to fundraise, the Chamber will also donate towards the cost of the sign and process the grant.
11. EMT: The Council discussed approving an EMT applicant and clarified the candidate's availability for meetings, training sessions and EMT hour obligations.

Moved by Councilor Zins, supported by Councilor Popp, to hire Autumn Locken as an EMT on a probationary basis pending background check. Motion carried.

12. Fire Department – Building Use Policy: Council discussed the Public Safety Building use. It was recommended for Council Zins to give notice at the next Fire Officer meeting there will be no more parties or alcohol allowed at the Fire Hall due to the new direction the department is taking with business being conducted 24 hours per day and alcohol liability.
13. Staffing: The City Council will begin planning for upcoming retirements and the direction of departments during budget time. Mayor Vreeland asked for Council permission for Councilor Popp to discuss Golf Course maintenance options with Giant's Ridges' Guest Services department. The Council also asked for City Hall input for staffing needs in the office.
14. Blight/Blight Officer: The City Council reviewed blight concerns, possibility of outsourcing mowing next year, curbside cleanup and the need for a Blight and Nuisance Officer.

Moved by Councilor Ceglar, supported by Councilor Popp, to update the Blight and Nuisance Officer job description, post internally for 10 days and advertise in the East Range Shopper. Motion carried.

15. Other Business: Councilor Ceglar reported the new Rec Coordinator is doing a great job completing his duties. Mayor Vreeland updated the Council about the Coalition of Municipal Cities and Minnesota Power is looking to increase rates again; he is going to schedule a meeting with Nancy Norr for an update on Minnesota Power. No applications were received for EMS Medical Director; the Council discussed possible directions to take and complimented the employees who have helped during this transitional time. The City Council will schedule a meeting to discuss further after the Tri-City Ambulance Hiring Committee meets on June 27, 2019.
16. Moved by Councilor Ceglar, supported by Councilor Zins, to adjourn at 7:30 p.m. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Rebecca J. Burich
City Clerk-Treasurer