

Minutes of Special Council Meeting
Monday, July 13, 2020
City of Hoyt Lakes, Minnesota

1. The Hoyt Lakes City Council met in special session via Zoom/phone in due to COVID-19 on Monday, July 13, 2020 at 5:30 p.m. Those present: Mayor Chris Vreeland; Councilors: David Zins, Brian Ceglar, Dan Popp, Christine Peterson. Staff present: City Clerk-Treasurer Burich, Public Works Supervisor Snetsinger, Ambulance Director Olmstead and Fire Chief House.
2. Moved by Councilor Zins, supported by Councilor Ceglar, to accept with regret the letter of resignation from Josh Christianson-Peterson dated July 5, 2020, from the Hoyt Lakes Ambulance Service, requesting a letter be sent thanking him for his service. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
3. Recommendations were made from Director Peterson and Chief House in regard to the hiring of Firefighter/EMT's and Casual Paramedics after successful interviews. Moved by Councilor Popp, supported by Councilor Peterson, to make conditional offers of part time employment to Paul Carland – FF/EMT (current EMT, with a retroactive start date to July 1, 2020); Katherine Carlson – FF/EMT, Robin Carney – Casual Paramedic, and Jacqueline Nelson-Hill – Casual Paramedic contingent on the successful completion of background check and physical. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
4. EMS Director Peterson expressed a need for a new full-time paramedic position. The City Council discussed this at length questioning if this requested full-time paramedic position should include duties of the currently vacated full-time Assistant Ambulance Director position, if it should be posted both internally and externally and rate of pay. Moved by Councilor Zins, supported by Councilor Peterson, to table any action on the requested full-time paramedic position until the next regular council meeting on July 27, 2020. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
5. After completion of a six-month position review by the Personnel Committee with Public Works Supervisor Snetsinger, discussion took place on extra duties Snetsinger has taken on, which in the past were job duties of the Public Works Director, and also a request for a wage increase. Moved by Councilor Zins, supported by Councilor Ceglar, to approve a wage increase of \$3.00 per hour effective July 1, 2020 for Public Works Supervisor Snetsinger. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
6. Mayor Vreeland provided an update on a recent meeting with IRRRB regarding the Boase School and funding options to demolish the building and remove hazardous waste. He will schedule another meeting with the current owners.
7. City Clerk-Treasurer Burich provided information on the Cares Act Funding from the State of Minnesota in the amount of \$148,797 for necessary expenditures incurred during the period March 1, 2020 to November 15, 2020 due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19). Information will be provided at tomorrow's supervisor staff meeting on stipulations and tracking of expenses.
8. Councilor Popp provided updates on blight issues and Ambulance Cooperative Share in regard to future equipment needs.

Councilor Ceglar recently attended a Mesabi East Youth Hockey (MEYH) board meeting. There was a request for early ice and concession use at the Arena. Councilor Ceglar will work with Supervisor West and suggested MEYH provide a COVID-19 preparedness plan to the East Range Covid-19 Team documenting how to open and operate safely and within state guidelines.

There was discussion on city-paid training costs of EMT/Firefighters when obligations of the department are not fulfilled. Fire Chief House and EMS Director Peterson were directed to prepare a policy for the next regular City Council meeting on July 27, 2020.

9. Moved by Councilor Ceglar, supported by Councilor Peterson, to adjourn at 6:21 pm. Roll Call: Ayes: Vreeland, Zins, Ceglar, Popp, Peterson. Motion carried.

Chris J. Vreeland, Mayor

ATTEST: _____
Rebecca Burich
City Clerk-Treasurer