

**Minutes of Regular Council Meeting
Monday, September 24, 2018
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, September 24, 2018 at 6:30 p.m. Those present: Vice Mayor David Zins, Councilors: Chris Vreeland, Brian Ceglar, Roald Chip Holter. Absent: Mayor Mark Skelton. City staff also present: City Attorney Mitchell Brunfelt, James Theodore, Jacob Berndt, Susan Sowers, Rebecca Burich.
2. Pledge of Allegiance.
3. Moved by Councilor Ceglar, supported by Councilor Holter, approving the following items from the consent agenda:
 - Item 4 Regular City Council meeting – September 10, 2018.
 - Item 8 Filing of correspondence:

Minnesota Department of Human Services-New Residential Program License, August 2018;
Northland Foundation – Information/Meeting on Child Care Shortage in Northeastern MN, October 25, 2018 at Giants Ridge;
Planning Commission – September 18, 2018 meeting minutes;
U.S. Census Bureau – Meeting request-2020 Census Partnership;
East Range Public Safety Board – August 27, 2018 meeting minutes;
Saint Louis County – Notification of 2015 Tax Forfeited Land—Error in apportionment amount.
Northeast Service Cooperative – 2019 Health Plan Pool Renewal information.
 - Item 9A To approve Councilors Zins and Ceglar for the 2018 Board of Appeal and Equalization on-line training, required by 5:00 pm on February 1, 2019 (Statute requires at least one board member successfully complete this training once every four years).
 - Item 9B REMINDER – Fisherman’s Point Campground seasonal site drawing is 2:00 pm on Friday, September 28, 2018 at City Hall.
 - Item 9C To schedule a Tri-City Ambulance meeting on Thursday, October 25, 2018, 5:30 pm at the Emergency Services Building.
 - Item 9D To approve the Grant Contract Agreement between the State of Minnesota, acting through its Commissioner of Natural Resources, and the City of Hoyt Lakes for FY2019 maintenance and grooming of the Moose Trail/Ranger Snowmobile and ATV Club and to authorize the Mayor and City Clerk-Treasurer to execute.
 - Item 10A Travel and Training Requests:

Peter Thorsen, Northwest District Water Operator’s School, October 23-25, 2018, Detroit Lakes (mileage, lodging, registration, meals);
City Council, RAMS Lunch & Learn meeting with DEED, October 4, 2018, Chisholm (mileage).
Floyd Nelson, Collection System Basic, November 13-15, 2018, Vadnais Heights, (mileage, registration, meals).

Item 11 Claims and payroll:
Claims: \$277,459.74
Payroll Earnings: \$33,461.01
Payroll Employer Costs: \$5,145.10
Payroll Total: \$38,606.11
Total Claims & Payroll: \$316,065.85

Motion carried unanimously.

4. Guests and Citizens Forum:

Carl Schleinitz, resident of Hoyt Lakes, expressed concern on drain backup at the end of Arlington/Suffolk during heavy rain and questioned if it would be remedied anytime soon. Councilor Vreeland stated the city has applied to the IRRRB for an infrastructure grant for this area and hopes to receive notification soon.

5. Department Reports:

Public Utility employee Berndt: Advised they are in the process of winterizing both the Water and Waste Water Treatment plants. Hydrants will be flushed this week and he cautioned not to drive through heavy water streams if you come upon them. Provided updates on Phase 2 Waste Water Construction and approved financing through the Minnesota Public Facilities Authority (PFA) for this project in the amount of \$1,400,959.

EMS Director Theodore: Provided updates on EMS activity, grants, Image Trend reporting, hiring, training, and ambulance billing audits.

Library Director Sowers: Thanked the Council for the opportunity to participate in the Blandin Leadership Program. Provided information on the East Range Communities Age to Age Committee and the Code Club, along with a grant received from the Institute of Museum and Library Services. Advised it was approved by the Library Board to continue to waive fines for youth books.

City Clerk-Treasurer Burich: Provided follow up on the PFA Clean Water SRF loan in the amount of \$1,400,959 and requested approval of the Bond Purchase and Project Loan Agreement. Motion made by Councilor Vreeland, supported by Councilor Holter, to approve the Bond Purchase and Project Loan Agreement between the Minnesota Public Facilities Authority and the City of Hoyt Lakes dated September 10, 2018 in the amount of \$1,400,959. Motion carried unanimously. Councilor Vreeland stated the loan is 20 years at 1% and will save local taxpayers approximately \$243,757 in interest costs compared to market rate financing.

The City received correspondence from Beth Pierce, Iron Range Tourism Bureau, regarding a ribbon cutting ceremony at Skibo Vista to be held on October 9 at 10:30 am with cake and coffee to follow at Hoyt Lakes City Hall. This event is open to the public.

City Attorney Mitch Brunfelt: We received the Lake Connection Franchise Agreement. It is being reviewed and should be ready for approval at the next Council meeting.

6. Council Reports:

Councilor Vreeland: Recently attended the Colby Ridge Annual Meeting. It was approved to have no increase in lot fees this year for residents. There was also approval of allowing off-lake lots to place 2 story homes. The complete financial notes will be on file with City Clerk-Treasurer Burich at the City Clerks office.

Councilor Ceglar: Attended the Joint Recreation Committee meeting last Thursday. The ultimate goal is to streamline the recreation programs within the communities of Hoyt Lakes, Aurora, Biwabik, Town of White and Mesabi East Schools. He also advised the MN Iron Rangers Hockey season has started and encouraged support by attending games.

Vice Mayor Zins: Provided an update from the September 18, 2018 Planning Commission meeting in regard to golf cart usage within city limits. It was well attended and East Range Police Chief Soular will use the input received, along with research he has gathered, to present for a future ordinance at the next scheduled Planning Commission meeting.

7. Moved by Councilor Holter, supported by Councilor Ceglar, to approve Case #436 – Theodore Rupert, 431 Arlington Road, Hoyt Lakes application for Variance to the structure front setback in Section 6.5e.3 of the Hoyt Lakes Zoning Ordinance for the construction of a front deck as recommended by the Planning Commission on September 18, 2018. Motion carried unanimously.
8. Notice of Vacancy – Community Development Block Grant (CDBG) Citizen Advisory Committee. If anyone is interested City Clerk-Treasurer Burich has applications at City Hall. There is an October 31, 2018 deadline to apply.
9. Moved by Councilor Vreeland, supported by Councilor Ceglar, to approve the letter of support for the East Range Joint Powers Board to make application to IRRRB for grant funding for the Blandin Broadband Communities Program. Motion carried.
10. Fisherman’s Point Campground Manager Proposal – 2019

After discussion, a motion was made by Councilor Vreeland, supported by Vice Mayor Zins, to direct Mayor Skelton and Councilor Ceglar to meet with the campground managers regarding their proposal for 2019 and report back to the City Council. Motion carried.
11. Moved by Councilor Vreeland, supported by Councilor Ceglar, to approve Application for Payment No. One dated August 24, 2018 to Lakehead Constructors, Inc. in the amount of \$61,332.95 for the Phase 2 Facility Rehabilitation at the Wastewater Treatment Plant contingent on receiving wage rate reports. Motion carried.
12. Moved by Vice Mayor Zins, supported by Councilor Holter, to schedule a special joint City Council meeting with the City of Aurora on Monday, December 3, 2018 at 5:00 pm at the Emergency Services Building as per the joint agreement for the East Range Public Safety Board. Motion carried.
13. Moved by Councilor Ceglar, supported by Vice Mayor Zins, to adjourn at 7:03 p.m. Motion carried.

David Zins
Vice Mayor

ATTEST: _____
Rebecca J. Burich
City Clerk-Treasurer