

**Minutes of Adjourned Council Meeting  
Tuesday, October 8, 2019  
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in adjourned session on Tuesday, October 8, 2019 at 5:30 p.m. Those present: Mayor Chris Vreeland; Councilors: David Zins, Brian Ceglar, Dan Popp, Roald Chip Holter. City staff also present: Library Director Susan Sowers, City Clerk-Treasurer Rebecca Burich.
2. Library Director Sowers was present to discuss a letter to the City Council from the Hoyt Lakes Library Board regarding a wage increase effective January 1, 2020 for the position of Library Technician. Moved by Councilor Holter, supported by Councilor Zins, to approve an increase of .50 cents per hour to the part time position of Library Technician making this wage \$18.50 per hour effective January 1, 2020. Motion carried.
3. The City Council reviewed two letters of application for the position of Temporary Fill-In Public Works Crew Leader. Moved by Councilor Ceglar, supported by Councilor Holter, to approve Ken Snetsinger for the position of Temporary Fill-In Public Works Crew Leader for times when the current crew leader is gone, at the current crew leader wage during those times. Motion carried.
4. The City Council discussed some personnel matters and also reviewed the current city organizational chart and an updated chart provided by Mayor Vreeland. With the upcoming retirement of Public Works Director Nelson, the City Council discussed moving forward with a Supervisor over the Public Works Department and a Supervisor over the Public Utilities Department versus hiring a new Director. The City Council directed the City Clerk to work on updating the job descriptions for these two supervisory positions for City Council review at the October 28, 2019 City Council meeting, with input from Public Works Director Nelson. It was moved by Councilor Holter, supported by Mayor Vreeland, to approve the updated City organizational chart. Motion carried.
5. The City Council reviewed Fisherman's Point Campground Rules and Regulations for the 2020 camping season with a recommended change to wording in Item B and a typographical correction to Item K. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the Fisherman's Point Campground Rules and Regulations for the 2020 camping season with the recommended changes. Motion carried.
6. Moved by Councilor Ceglar, supported by Councilor Holter, to approve Contractor Application for payment No. 12 from Lakehead Constructors, Inc. in the amount of \$116,422.50 for the Phase 2 Wastewater Facility Rehab Project. Motion carried.
7. Mayor Vreeland provided an update on the Hoyt Lakes IGA.
8. The City Council discussed Arena hours and staffing with the loss of the MN Iron Ranger hockey team and ways to save money. City Council Liaison Ceglar was directed to meet with Arena Supervisor West and bring recommendations to the next City Council meeting. Councilor Ceglar gave an update on a meeting with the State health inspector regarding licensing requirements for Mesabi East Youth Hockey and utilization of the kitchen.

9. The City Council discussed budget items, fund balances and a future city-wide building use policy.
10. Moved by Councilor Ceglar, supported by Councilor Zins to adjourn at 7:40 pm. Motion carried.

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Chris J. Vreeland  
Mayor

ATTEST: \_\_\_\_\_  
Rebecca J. Burich  
City Clerk-Treasurer