

**Minutes of Adjourned Council Meeting**  
**Monday, December 2, 2019**  
**City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in adjourned session on December 2, 2019 at 5:07 p.m. Those present: Mayor Chris Vreeland; Councilors: David Zins, Brian Ceglar, Dan Popp. Absent: Councilor Roald Chip Holter. City staff also present: Rebecca Burich, Ken Snetsinger.
2. The City Council considered an employee request dated November 22, 2019. No action was taken.
3. Ken Snetsinger was present to discuss the job description of Public Works Supervisor, concerns with this position running City equipment and requesting City Council direction in situations when his help is needed.
4. Tom Kelly, Auditor, Walker, Giroux & Hahne, was present to provide an overview of the 2018 audit and discussed current accounting with the new City software/system. The City Council discussed the proposed 2020 budget and concerns with a shortfall of revenue in the water fund; the City Clerk was directed to add a proposed \$5.00 water increase to the City Council meeting agenda for further discussion on Monday, December 9, 2019.
5. Moved by Councilor Zins, supported by Mayor Vreeland, to adjourn at 6:38 pm. Motion carried.

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Chris J. Vreeland  
Mayor

ATTEST: \_\_\_\_\_  
Rebecca J. Burich  
City Clerk-Treasurer