

**Minutes of Regular Council Meeting  
Monday, February 10, 2020  
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, February 10, 2020 at 6:30 p.m. Those present: Mayor Chris Vreeland. Councilors: Daniel Popp, Brian Ceglar, David Zins. City staff also present: Rebecca Burich, Jake Berndt, Ken Snetsinger, Josh Petersen.
2. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the amended agenda. Motion carried.
3. Moved by Councilor Zins, supported by Councilor Popp, approving the following items from the consent agenda:

Item 4 Regular City Council meeting minutes of January 27 & February 3, 2020.

Item 8 Filing of correspondence:  
East Range Joint Powers Board – January 28, 2020 meeting minutes/packet/meeting schedule;  
Hoyt Lakes Library – December 19, 2019 Board minutes;  
Range Association of Municipalities and Schools – November 21, 2019 meeting minutes;  
Preconstruction Notification – Mesaba Junction Substation and 115kV transmission lines in Hoyt Lakes;  
Mesabi East School – Seeking community input for development of strategic plan;  
LTE Committee Meeting notes – January 22, 2020;  
East Range CAP Regular Meeting Agenda February 13, 2020.

Item 10A Travel and Training Requests:  
Betsy Karkinen, 2020 Tourism Ambassador Certification Class, Eveleth and MCFOA Region II Training, March 5, 2020, Nashwauk (registration, mileage)  
Ken Snetsinger, Transition to Supervisor, March 20, Duluth (mileage, registration, meals, city vehicle/mileage).

Item 10H Schedule the 2020 Local Board of Appeal & Equalization on Tuesday, April 14, 2020 from 5:00 to 6:00 PM (Councilors certified: Zins, Ceglar, Popp).

Item 11 Receipts, claims and payroll:  
Receipts: \$230,973.32  
Claims: \$198,677.65  
Payroll Earnings: \$50,942.65  
Payroll Employer Costs: \$7,092.94  
Payroll Total: \$58,035.59  
Total Claims & Payroll: \$256,713.24  
Motion Carried.

4. Guests and Citizens Forum: None.
5. Department Reports:

Public Works Supervisor Snetsinger: The new mechanic has started and is being trained. Advised ice dams on roofs are a big problem this winter and residents should check for them and address if necessary. Intersections are being cleaned up to improve visibility. Equipment maintenance and building projects are being worked on.

Public Utilities Supervisor Berndt: The digester situation has been resolved. Logging will begin at the Waste Water Plant continuing until the end of March for tree removal. A new truck has been ordered and will arrive in early April.

Ambulance Director Petersen: Responded to 60 calls in January. Ambulance #2 has been having mechanical issues and is being worked on. Updates were provided on personnel and the Community Paramedic program.

6. Council Reports:

Councilor Popp: Attended the Youth in Action Conference in Duluth last week and will be attending the Elected Officials Conference at the end of the month. Advised that a letter was sent to the owners of the Boase School in regard to Blight issues. A meeting will be set up with them soon to discuss.

Mayor Vreeland: MN Power Land Department was here last week and discussed the possibility of selling some parcels. Also shared that he will be attending a rally tomorrow at the State Capital for Polymet.

7. Moved by Councilor Ceglar, supported by Councilor Popp, to adopt City of Hoyt Lakes Resolution 2020-004, "A Resolution Authorizing the Issuance, Sale and Delivery of a \$326,000 Temporary General Obligation Utility Revenue Note, Series 2020A" and to approve execution by the Mayor and City Clerk-Treasurer. Resolution adopted.
8. Moved by Councilor Zins, supported by Councilor Popp, to approve the updated quote of OC Rugged Laptops in the amount of \$5,299.97, with \$1,762.39 being the cost to Tri-City Ambulance (Blandin Foundation Grant will be covering the remainder) for the purchase of recertified toughbooks. Motion carried.
9. Moved by Councilor Zins, supported by Councilor Ceglar, to approve Public Works Supervisor Snetsinger to oversee zoning permits and authorize signature in cases when the current Zoning Officer has personal construction requiring approval. Motion carried.
10. Moved by Councilor Popp, supported by Councilor Ceglar, to approve increased fees of Bolten & Menk on the site improvements at Fisherman's Point Campground: \$6,000 for additional services #1 Bath and Shower Building Site Improvements, \$6,000 for additional services #2 Accessible Campsite Improvements, NO FEE-MNDNR Outdoor Recreation Grant Application. Motion carried.
11. Moved by Councilor Zins, supported by Councilor Ceglar, to approve business/corporate card application and agreement through the First National Bank of Gilbert for the Ambulance Department with a credit line of \$5,000. Motion carried.
12. Moved by Councilor Ceglar, supported by Councilor Popp, to approve the Non-Union Health Care Savings Plan Policy between the City of Hoyt Lakes and bargaining units of City Clerk-Treasurer, Supervisory Association and Confidential Employees with regard to the Health Care Savings Plan (HCSP). Motion carried.
13. Moved by Councilor Popp, supported by Councilor Zins, to approve the Agreement by and between the City of Hoyt Lakes and the Hoyt Lakes Supervisory Association for the period March 1, 2020 through February 28, 2023 and to authorize signature by the Mayor and City Clerk-Treasurer. Motion carried.
14. Moved by Councilor Ceglar, supported by Councilor Popp, to approve the Agreement by and between the City of Hoyt Lakes and the City of Hoyt Lakes Confidential Employees for the period March 1, 2020 through February 28, 2023 and to authorize signature by the Mayor and City Clerk-Treasurer. Motion carried.
15. Moved by Councilor Zins, supported by Councilor Ceglar, to approve the application letter of Peter Thorsen stating his interest in the Combination Specialist position for the Public Utilities Department. Motion carried.
16. Moved by Councilor Popp, supported by Councilor Zins, to approve Equipment Operator Job Description. Motion carried.
17. Moved by Councilor Ceglar, supported by Councilor Zins, to approve internal/external posting for Equipment Operator. Motion carried.
18. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the liquor license transfer request of JWay LLC, Haven Bar & Grill to the Hoyt Lakes Arena on March 6 – 8, 2020 for a hockey tournament. Motion carried.

19. Moved by Councilor Popp, supported by Councilor Ceglar, to approve Committed for Other Postemployment Benefits (OPEB) as presented in the fund balance of the General Fund shall be recorded at year-end, beginning December 31, 2019, as subsequent year's budgeted retiree health insurance expenditures less the budgeted retiree health insurance revenues. Motion carried.
20. A letter of Resignation was received from Councilor Holter. Moved by Councilor Ceglar, supported by Councilor Popp, to adopt City of Hoyt Lakes Resolution 2020-005, "A Resolution Accepting Resignation and Declaring a Vacancy on the Hoyt Lakes City Council." There was discussion and City Clerk-Treasurer Burich explained the necessary procedures. Resolution adopted.
21. Moved by Councilor Ceglar, supported by Councilor Zins, to adjourn at 7:05 PM. Motion carried.

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Chris J. Vreeland  
Mayor

ATTEST: \_\_\_\_\_  
Rebecca Burich  
City Clerk-Treasurer