

**Minutes of Regular Council Meeting
Monday, February 22, 2021
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session via Zoom/phone-in due to COVID-19 on Monday, February 22, 2021, at 6:30 pm. Those present: Mayor Chris Vreeland; Councilors: David Zins, Daniel Popp, Deborah Kramar. Absent: Christine Peterson. City staff also present: City Attorney Mitchell Brunfelt, Deputy Clerk Snetsinger, EMS Director Olmstead, Public Utilities Supervisor Berndt, Recreation/Golf/Arena Supervisor West.

2. Moved by Councilor Zins, supported by Councilor Kramar, approving the following items from the consent agenda and removing item 8B. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.

Item 3 City Council meeting minutes of February 8, 2021;
Special City Council meeting minutes of February 9, 2021.

Item 7 Filing of correspondence:
Animal Control Officer – December 2020 and January 2021 reports;
United States Department of Commerce – Census 2020 thank you.

Item 8C AEOA Free Food Distribution at the Arena: Thursday, February 25, 2021 at 2:00 PM.

Item 10 Receipts, claims and payroll:
Claims: \$120,651.74
Payroll Earnings: \$59,908.97
Payroll Employer Costs: \$8,217.96
Payroll Total: \$68,126.93
Total Claims & Payroll: \$188,778.67

3. Guests and Citizens Forum:
None

4. Department Reports:
Recreation/Golf/Arena Supervisor West provided an update on the Arena.

Public Utilities Supervisor Berndt provided updates on Water and Waste Water departments and stated they assisted Minnesota Energy today with a natural gas problem near Lucky 7.

5. City Council Reports:
None

6. COVID-19:

Moved by Councilor Popp, supported by Councilor Zins, to re-open the Community Building for reservations and approve Addendum to City of Hoyt Lakes Community Building Reservation Policy due to COVID-19 Pandemic and to Comply with State of Minnesota Executive Order 21-07. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.

Supervisor West will meet with Councilor Peterson prior to the next regular scheduled City Council meeting to discuss opening things further at the Arena.

Moved by Councilor Kramar, supported by Councilor Popp, to open Fisherman's Point Campground online reservation system on Thursday, April 1, 2021 and open the campground on Monday, April 19, 2021. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.

Finalizing the Campground managers 2022 contract will be placed on the agenda for the first regular City Council meeting in April 2021.

7. Moved by Councilor Zins, supported by Councilor Popp, to approve the Agreement for Professional Services between the City of Hoyt Lakes and Short Elliot Hendrickson, Inc. (SEH) for the 150,000 Gallon Spheroid Water Tower No. 1 (Laskin) Rehabilitation for a not-to-exceed fee of \$66,125. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.
8. Moved by Councilor Popp, supported by Councilor Zins, to approve the request of Dan Darbo dated February 9, 2021 for a 50% refund of the 2020 liquor license fee for the Golf Course in the amount of \$330.00 due to COVID-19. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland. Nays: None. Motion carried.
9. Moved by Councilor Zins, supported by Councilor Kramar, to approve the renewal of liquor license for Daniel Darbo, d.b.a Hoyt Lakes Golf Course for the 2021 license period pending receipt of proof of insurance and approval by the East Range Police Chief (no fee as done with other license holders for 2021) Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.
10. Moved by Councilor Popp, supported by Councilor Kramar, to approve the request of Vaughn's Restaurant & Catering dated February 8, 2021 for a refund of the 2020 liquor license fee of \$200. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.
11. Moved by Councilor Popp, supported by Councilor Zins, to approve the Minnesota Department of Natural Resources Lease #LMIS000588/TransID #1078660 – Recreational Trail Lease Renewal for October 1, 2018 through September 30, 2028 (Golf Course Bike Trail) with fee of \$680.00 and to authorize signature by the Mayor and City Clerk-Treasurer. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.
12. City Council and City Attorney Brunfelt discussed scheduling options for a zoom meeting to determine interview questions and Supervisor attendance for pulled Consent Agenda Item 8B, reminder of the Special City Council meeting on Monday, March 1, 2021 at 5:00 PM for the purpose of City Administrator/Clerk-Treasurer interviews.
13. Mayor Vreeland recessed the meeting at 7:01 PM and will reconvene via zoom on Wednesday, February 24, 2021 at 5:00 PM to determine interview questions and Supervisor attendance for the Special City Council meeting on Monday March 1, 2021.
14. Mayor Vreeland reconvened the meeting on Wednesday, February 24, 2021 at 5:03 PM. Those present: Mayor Chris Vreeland; Councilors: David Zins, Daniel Popp, Deborah Kramar. Absent: Christine Peterson. City staff also present: Deputy Clerk Snetsinger, Accounting Clerk Karkinen.
15. Interview questions for the City Administrator/Clerk/Treasurer position were reviewed and chosen. Salary and contract were discussed. Deputy Clerk Treasurer Snetsinger will reach out to City Attorney Brunfelt regarding contract options.
16. Moved by Councilor Kramar, supported by Councilor Popp, to adjourn at 6:02 PM. Roll Call: Ayes: Zins, Popp, Kramar, Vreeland; Nays: None. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Tammy Snetsinger
Deputy Clerk