

**Minutes of Regular Council Meeting  
Monday, February 24, 2020  
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, February 24, 2020 at 6:30 p.m. Those present: Mayor Chris Vreeland. Councilors: Daniel Popp, David Zins. Absent: Councilor Brian Ceglar. City staff also present: Rebecca Burich, Jake Berndt, Ken Snetsinger, City Attorney Mitch Brunfelt.
2. Moved by Councilor Zins, supported by Councilor Popp, approving the following items from the consent agenda:
  - Item 4 Regular City Council meeting minutes of February 10, 2020.
  - Item 8 Filing of correspondence:  
Coalition of Utility Cities – Update dated February 18, 2020;  
MN Department of Health – Water sample report dated February 13, 2020;  
East Range Public Safety Board – January 14, 2020 meeting minutes;  
Minnesota Department of Revenue – 2019 production tax payments and distributions.
  - Item 10A Travel and Training Requests:  
None
  - Item 11 Receipts, claims and payroll:  
Claims: \$148,563.24  
Payroll Earnings: \$57,114.38  
Payroll Employer Costs: \$7,651.47  
Payroll Total: \$64,765.85  
Total Claims & Payroll: \$213,329.09  
Motion Carried.
3. Guests and Citizens Forum:

Jenna Ballinger -Community Health Specialist, Essentia Health, provided information on the Healthy Minds-Healthy Body Coalition and their upcoming Family Fun Day event that will be held at the arena on March 14, 2020 from 1:00 to 3:00 p.m. This is a family friendly event in the multi-purpose room with games, food, and prizes. The event is free to the community.

Matt Royseth expressed interest in purchasing the large lot on the storage unit parcel near the cemetery to put up larger storage units that could house items such as RV's and pontoons. Royseth proposed a purchase price of \$10,000 with an expectation that the City would improve the road into the property and maintain the road with grading and plowing as needed throughout the year. There was discussion on how the lots were zoned and a concern on future cemetery expansions that may be needed. Moved by Councilor Zins, supported by Councilor Popp, to table any action on Royseth's request until zoning concerns are determined. Motion carried.
4. Department Reports:

Public Works Supervisor Snetsinger: Reminder to be mindful of area's in town and on the walking trails that are icy as not all areas can be sanded/salted. Public Works staff attended to a water main break last week and are busy with plowing, snow removal and building maintenance projects. He also thanked the residents who are assisting in keeping the snow removed from around fire hydrants.

Public Utilities Supervisor Berndt: Service line freezing is becoming a problem. Residents are advised to run a small trickle of water if they have experienced problems in the past. Updates were provided on the Waste Water Plant project and caution is advised in the areas with downed trees.
5. Council Reports:  
None

6. Moved by Councilor Popp, supported by Councilor Zins, to approve the Agreement for Professional Services between the City of Hoyt Lakes and SEH for the City Hall Renovations Project in the amount of \$6,500 and authorizing the Mayor to execute (2020 budget item \$46,000). Motion carried.
7. Equipment Operator – Establishing Hiring Committee/Interview Schedule. Deadline for applications is February 28, 2020. Motion was made by Councilor Zins, supported by Mayor Vreeland, to form Hiring Committee of Mayor Vreeland, Councilor Zins, Ken Snetsinger, Rebecca Burich and meet on Thursday, March 5, 2020 at 3:00 p.m. to vet applications. Motion carried.
8. The City Council discussed the 2020 Street Improvement Project and reviewed a preliminary opinion of probable cost prepared by Emily Major, SEH. There was also discussion on sidewalk renovations in the Suffolk area. City Clerk-Treasurer will get in contact with the financial advisor to invite him to a future council meeting to review the finances for this project.
9. City Attorney Brunfelt advised of process to fill the City Council vacancy. Four applications were received. Moved by Councilor Popp, supported by Councilor Zins, to schedule a special council meeting for interviews in fifteen- minute intervals on Thursday, March 5, 2020, beginning at 5:00 p.m. Motion carried.
10. Fisherman’s Point Campground – Easement. City Attorney Brunfelt and Public Works Supervisor Snetsinger provided background on the need for an easement at the campground. City Attorney Brunfelt will look into further and draft the easement.
11. Moved by Councilor Zins, supported by Councilor Popp, to adopt City of Hoyt Lakes Resolution 2020-006, “A Resolution Appointing Election Judges for the 2020 Presidential Nomination Primary, Primary and General Elections”. Resolution adopted.
12. Scot Swan of Scot Swan Logging advised of additional costs that any incur if more time is necessary to complete the logging project at the Waste Water plant than quoted. Moved by Councilor Popp, supported by Councilor Zins, to approve request of payment of Scot Swan Logging in the amount of \$8,560 for Phase III Wastewater Facility Rehabilitation (can be reimbursement in Mercury phase). Motion carried.
13. Moved by Councilor Zins, supported by Mayor Vreeland, to adjourn at 7:16 p.m. Motion carried.

---

Chris J. Vreeland  
Mayor

ATTEST: \_\_\_\_\_  
Rebecca Burich  
City Clerk-Treasurer