

**Minutes of Regular Council Meeting
Monday, March 22, 2021
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session via Zoom/phone-in due to COVID-19 on Monday, March 22, 2021, at 6:30 pm. Those present: Mayor Chris Vreeland; Councilors: David Zins, Daniel Popp, Christine Peterson, Deborah Kramar. City staff also present: City Attorney Mitchell Brunfelt, Deputy Clerk Snetsinger, Public Works Supervisor Snetsinger, Public Utilities Supervisor Berndt, Ambulance Director Olmstead, Assistant Ambulance Director Hanson, Library Director Sowers, ERPD Chief Soular, Zoning Officer Royseth.

2. Moved by Councilor Peterson, supported by Councilor Kramar, approving the following items from the consent agenda. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.

Item 3 City Council meeting minutes of March 8, 2021.

Item 7 Filing of correspondence:
Animal Control Officer Report – February 2021

Item 10 Claims and payroll:
Claims: \$163,367.33
Payroll Earnings: \$57,118.39
Payroll Employer Costs: \$8,068.40
Payroll Total: \$65,186.79
Total Claims & Payroll: \$228,554.12

3. Guests and Citizens Forum:
None

4. Department Reports:
Library Director Sowers provided updates on Library programs, grants and future trainings.

Public Works Snetsinger shared his department is working on spring projects.

Public Utilities Supervisor Berndt discussed updates on construction at the Wastewater plant and shared that sewer lines being jetted and Wastewater chlorination will begin soon.

Ambulance Director Olmstead provided updates on training, ambulance runs, and new ambulance purchase. Assistant Director Hanson asked for City Council input on a request from Jason Metsa to possibly provide a COVID-19 testing site in Hoyt Lakes. Both the Council and Chief Soular were in favor of looking into it.

ERPD Chief Soular shared that speed limit signage for County Road 110 between Aurora and Hoyt Lakes has been established. Their department is working with the City Blight Officer on continuing blight issues.

5. City Council Reports:
Council Popp provided an update on blight issues and discussed spring clean-up. A reminder to citizens that inoperative and unlicensed vehicles are prohibited under the blight ordinance.

Councilor Peterson shared that the Regional Bantam A hockey tournament this past weekend went well. She congratulated the 12U Girls hockey team for qualifying for the State tournament.

Mayor Vreeland shared there will be another AEOA food distribution Thursday, March 25, 2021, at 1:15 pm at the arena. RAMS will hold a zoom meeting Thursday, March 25, 2021 to provide information on what the next Cares Act Funding can be used for.

6. COVID-19:
Council Popp asked for clarification on City policy for masking requirements and stated he recommends continuous masking in City buildings and vehicles. Chief Soular explained recommendations of the CDC and also shared that the State of Minnesota may have different policies. City Attorney Brunfelt stated that the Preparedness Plan approved by the COVID-19 Response team and City of Hoyt Lakes in July of 2020 is still in force unless modified or rescinded by the City Council.
7. Moved by Councilor Zins, supported by Councilor Popp, to approve payment dated February 28, 2021 in the amount of \$360.00 to NTS for concrete testing for the Hoyt Lakes WWTF Improvement Project. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
8. Matt Reid, Project Manager SEH, provided information on the Laskin Water Tower Project. Moved by Councilor Peterson, supported by Councilor Popp, to approve the SEH Plans and Specifications for the Hoyt Lakes Water Tower Project and authorize advertisement for bids. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland. Nays: None. Motion carried.
9. Moved by Councilor Zins, supported by Councilor Popp, to approve the purchase order dated March 16, 2021 between Janell Stevens and the City of Hoyt Lakes for Storage Tracts D, E, F and G, Highway 666 in the amount of \$6,000 and to authorize Mayor and Deputy Clerk to execute. Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
10. Moved by Councilor Peterson, supported by Councilor Zins, to adopt City of Hoyt Lakes Resolution 2021-002, "A Resolution Authorizing Conveyance of Real Estate to Janell Stevens as follows: Tracts D, E, F and G, RLS 120." Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Resolution adopted.
11. Moved by Councilor Popp, supported by Councilor Zins, to approve the purchase order dated March 16, 2021 between Jesse and Rachel LaCount and the City of Hoyt Lakes for Storage Tracts M, Highway 666 in the amount of \$1,500 and to authorize the Mayor and Deputy Clerk to execute. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
12. Moved by Councilor Kramar, supported by Councilor Zins, to adopt City of Hoyt Lakes Resolution 2021-003, "A Resolution Authorizing Conveyance of Real Estate to Jesse and Rachel LaCount as follows: Tracts M, RLS 120." Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Resolution adopted.
13. The request of Rachel LaCount, Northwoods Land Office, to approve the Addendum to Listing Contract for Colby Ridge will need to be approved at the next EDA meeting. No action taken.
14. Public Works Supervisor Snetsinger will reach out to Benchmark for platting of the southside storage lots on Highway 666 and report back to the Council.
15. Councilor Zins and Zoning Officer Royseth shared recommendations for an update to Ordinance 152.034: Accessory buildings and structures; and a change to re-zone Parcels ID# 142-0024-03130 and 142-0024-03140 (Suffolk Drive) to R-3. City Attorney Brunfelt advised of the procedures required. Moved by Councilor Zins, supported by Councilor Kramar, to refer recommended changes back to the Planning/Zoning Commission for mailing of requisite notices and holding of required public hearings with final approval by the City Council at the first regular Council meeting following the public hearings. Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
16. Animal Control Ordinance No. 90:
Councilor Popp expressed concerns on the enforcement of the animal control ordinance. There was discussion on authority to write citations and issue fines. Chief Soular and Animal Control Officer Olmstead shared current procedures. City Attorney Brunfelt recommended forming a committee to come to a consensus on needed changes and possibly pursuing an administrative process to impose fees versus legal. It was decided that Councilors Popp and Peterson, Animal Control Officer Olmstead and Chief Soular will be on the committee. They will set up a meeting and report back to the City Council.

17. Moved by Councilor Peterson, supported by Councilor Kramar, to adjourn at 7:30 pm. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Tammy Snetsinger
Deputy Clerk