

**Minutes of Regular Council Meeting  
Monday, April 8, 2019  
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, April 8, 2019 at 6:30 p.m. Those present: Mayor Chris Vreeland, Councilors: David Zins, Daniel Popp, Brian Ceglar, Roald Chip Holter. City staff also present: Mitchell Brunfelt, Tammy Snetsinger, Jim Theodore, Wayde West, Floyd Nelson
2. Moved by Councilor Ceglar, supported by Councilor Popp, approving the following items from the consent agenda:
  - Item 4 Regular City Council meeting minutes of March 25, 2019.  
Tri-City Ambulance meeting minutes of March 19, 2019.
  - Item 8 Filing of correspondence:  
East Range Joint Powers Board – March 2019 meeting packet/Northspan Consultant report;  
East Range Community Advisory Panel (CAP) – March 14, 2019 meeting packet;  
First National Bank of Gilbert – New & improved online banking coming soon;  
PERA 2018 GASB 68 Information for Statewide Volunteer Firewater Plan.
  - Item 9I Reminder: Local Board of Appeal & Equalization Tuesday, April 9, 2019 at 3:00 PM.
  - Item 10A Approval of training/travel requests:  
None
  - Item 11 Receipts, claims and payroll:  
Receipts: \$207,248.78  
Claims: \$109,320.27  
Payroll Earnings: \$150,982.58  
Payroll Employer Costs: \$20,913.71  
Payroll Total: \$171,896.29  
Total Claims & Payroll: \$281,216.56  
Motion Carried.
3. Guests and Citizens Forum:  
Representatives were present from Lake County/Lake Connections and PinPoint LLC to provide an update on the progress of the sale and franchise agreement for broadband services. Anticipated close date of the sale from Lake Connections to PinPoint LLC is estimated for early June of 2019. There will be no change in customer status, they will move to PinPoint as is.  
  
Moved by Councilor Zins, supported by Councilor Holter, to approve Notice of Assignment dated March 11, 2019 by Lake County selling assets owned and used by Lake County in the operation of Lake Connections Network to Pinpoint Minnesota LLC with regard to City of Hoyt Lakes Ordinance No. 216, Franchise Agreement and to authorize Mayor Vreeland to execute (tabled from 3/25/19 Council meeting). Motion carried.
4. Department Reports:  
  
Public Works Director Nelson: Work is ongoing at the Waste Water Plant. He advised we will know more on the bonding bill by June 1 and provided further information on time frames for the project. Street and hydrant repairs will begin soon. The campground managers are now on site and preparing for the upcoming season. They reservations have opened and it will be another busy season with many weekends already booked. Progress has been made on the clearing of dead trees. Minnesota Power is also doing tree work. More trees will be planted next spring.

EMS Director Theodore: Ambulance runs year to date are 204. Updates were provided on ambulance maintenance, training, grants, staffing and Aladtec computer system. Discussion was held about possible reimbursement from Arrowhead EMS system for \$300.00 for Emergency Communications. Motion was made by Councilor Ceglar, supported by Councilor Holter, to authorize Director Theodore to pursue reimbursement. Motion carried.

Director Theodore provided further information on ongoing ambulance maintenance and also explained further clarification on leasing options and grant writing processes.

Recreation/Golf/Arena Supervisor West: Reported that the hockey season is over, the ice is out and arena spring cleaning has begun. Spring Recreation sign-up is in process and he encouraged people to sign up as soon as possible to determine team numbers. Golf Course progress is still weather pending at this time.

5. Council Reports:

Councilor Holter: Advised the Hoyt Lakes Chamber of Commerce is seeking new members and hopes for growth. The Garden Club will meet tomorrow at the Hoyt Lakes VFW, 6:30 PM to make spring plans.

Councilor Zins: Attended the RAMS meeting. Jennifer Smith was guest speaker and shared interesting information on fuel statistics and pipe safety regarding Line 3. He also attended the St. Louis County Commissioners meeting where rural broadband was discussed.

Councilor Popp: Attended several meetings including the Broadband Committee, which is putting in for grants, the East Range Joint Powers and Youth in Action. He shared a conversation he had in regard to solar energy options. Blight issues will be worked on with the East Range Police Department as spring comes.

Councilor Ceglar: The Arena Committee will meet at City Hall next Monday, April 15, at 6:00 PM. The public is invited to attend.

Mayor Vreeland: Clarified the current status at the IGA. There are no immediate plans for closure. They are in the process of restructuring and researching sale options. He encourages everyone to support our local businesses and shop locally. He recently attended a meeting with the Aurora Mayor and Polymet and report asbestos abatement will start soon. He reminded everyone of the open house at Mesabi East on Wednesday, April 10 at 1 pm for the kickoff for the new Athletic Complex.

6. Council discussed the deer hunt including if there should be a reduction of hunters or length of season. The DNR recommendation was to keep the numbers as is at this time. Mayor Vreeland also clarified that only hunters who have been selected for the special archery hunt are allowed to hunt in the designated hunt areas.

Moved by Councilor Zins, supported by Councilor Popp, to approve the 2019 City Archery Deer Hunt from September 14, 2019 through December 31, 2019. Ayes: Vreeland, Zins, Ceglar, Popp. Nays: Holter. Motion carried.

7. Moved by Councilor Zins, supported by Councilor Holter, to table the proposal of Aladtec dated February 17, 2019 in the amount of \$2495 for online scheduling/workforce management system for the Fire/Ambulance Department while Director Theodore researches compatibility. Motion carried.
8. Moved by Councilor Holter, supported by Councilor Ceglar, to table the discussion on the EMS building roof and flooding until more information is obtained. Motion carried.

9. American Tower Site No. 311221/Hoyt Lakes, MN – consider offer dated March 15, 2019.

Moved by Councilor Zins, supported by Councilor Ceglar, to table the decision until further information is gathered. Motion carried.

10. The Council discussed storage lots on County Road 666 and advertising as no lots have sold. Mayor Vreeland would like to meet with Northwoods Land Office Realtor Rachel LaCount to discuss sales and advertising for these lots.

Moved by Councilor Holter, supported by Councilor Popp, to authorize Mayor Vreeland to work with Northwoods Land Office Realtor Rachel LaCount on sales and advertising options for storage lots on County Road 666. Motion carried.

11. Mayor Vreeland met with Minnesota Iron Rangers board members and received a proposal for a new contract as there is a possible new owner coming on. Mayor Vreeland suggested scheduling an adjourned Council meeting to discuss the MN Iron Rangers, Ambulance Assistant position and Paramedic Issues.

Moved by Councilor Ceglar, supported by Councilor Popp, to schedule an adjourned meeting on Monday, April 15 at 5:00 p.m. to discuss the Arena/MN Iron Rangers/Mesabi East Youth Hockey, Ambulance Department Job Description for Ambulance Assistant, and Paramedic Issues. Motion carried.

12. Golf Course Golf Cart Sale (Councilor Popp, Supervisor West). Councilor Popp recommended we sell the 6 carts we own, as suggested by the Golf Commission and lease 12 carts this year. Discussion was held on how to advertise and the criteria for purchase.

Moved by Councilor Popp, supported by Councilor Zins, to sell six carts for \$2500 each and advertise in the East Range Shopper. Motion carried.

13. Council discussed 2019 City Street Projects including information for drainage issues between Leeds and Kent Roads and Andover Road.

Moved by Councilor Popp, supported by Councilor Ceglar, to move forward on the Andover Road and Kent/Leeds Road Projects and direct Public Works Director Nelson get quotes. Motion carried.

14. Al Mugge of East Mesabi Sanitation was in attendance to present a new contract for garbage services. The current contract will expire in July 2019.

Moved by Councilor Zins, supported by Councilor Holter, to approve the five-year Sanitation Collection Contract with East Mesabi Sanitation for 2019-2024. Motion carried.

15. Moved by Councilor Ceglar, supported by Councilor Popp, to approve the use of the Arena multi-purpose room at non-profit rate of \$50 for the Minnesota Iron Rangers on May 18, 2019 for the Citywide rummage sale with the organization providing all clean up. Motion carried.

16. Council discussed the Youth Activities Coordinator and Purchase of Services Agreement suggesting the Agreement start date should be changed to June 1, 2019 as we have hired a Recreation Director for April and May.

Moved by Councilor Ceglar, supported by Councilor Holter, to approve the Youth Activities Coordinator job description, position posting and Purchase of Services Agreement between the Independent School District No. 2711, Mesabi East Schools, City of Aurora, City of Hoyt Lakes, City of Biwabik and Town of White with the effective date changed to June 1, 2019. Motion carried.

17. Moved by Councilor Ceglar, supported by Councilor Popp, to adjourn at 7:36 p.m. Motion carried.

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Chris J. Vreeland  
Mayor

ATTEST: \_\_\_\_\_  
Tammy Snetsinger  
Deputy Clerk