

**Minutes of Regular Council Meeting
Monday, April 12, 2021
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session via Zoom/phone-in due to COVID-19 on Monday, April 12, 2021, at 6:30 pm. Those present: Mayor Chris Vreeland; Councilors: David Zins, Daniel Popp, Christine Peterson, Deborah Kramar. City staff present: City Attorney Mitchell Brunfelt, City Clerk-Treasurer Burich, Public Utilities Supervisor Berndt, Ambulance Director Olmstead, Assistant Ambulance Director Hanson, and Fire Department Captain Pete Wolner. Also present: Cherie Grams, Nikki Swanson – Hoyt Lakes Water Carnival Committee, Becky Lammi.

2. Moved by Councilor Zins, supported by Councilor Kramar, approving the following items from the consent agenda. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.

Item 3 City Council meeting minutes of March 22, 2021.

Item 7 Filing of correspondence:
RAMS – February 25, 2021 meeting minutes;
Saint Louis County – Household Hazardous Waste May 6 and September 9, Aurora Transfer Station;
Bolton & Menk – Progress report dated April 7, 2021 – WWTF Improvements;
Animal Control Officer Report – March 2021.

Item 8C Reminder – Local Board of Appeal and Equalization April 20, 2021 at 5:00 pm via Zoom meeting technology.

Item 10 Receipts, claims and payroll:
Receipts: \$390,769.14
Claims: \$386,675.51
Payroll Earnings: \$111,046.21
Payroll Employer Costs: \$15,765.55
Payroll Total: \$126,811.76
Total Claims & Payroll: \$513,487.27

3. Guests and Citizens Forum:
None

4. Department Reports:
Public Utilities Supervisor Berndt shared the 2020 Consumer Confidence Water report is posted on the City website and will be in the East Range Shopper at a later date. Updates were shared on both the Water and Wastewater Plants.

Ambulance Director Olmstead stated there were 89 runs for the month of March with 41 being transfers to Duluth or beyond. Updates were provided on status of ambulances and trainings.

5. City Council Reports:
Council Popp stated Blight issues continue to be worked on with the Blight Officer and East Range Police Department. A curb clean-up is tentatively being planned for the week of May 2, 2021.

Councilor Peterson recently met with Mike Larson, S.E.H and Mayor Vreeland. A grant is being applied for, along with a bonding bill, for renovations at the arena. Sign-ups continue for Spring/Summer youth activities with Mesabi East Youth Coordinator Goerd. The possibility of providing Arts and Crafts this summer in Hoyt Lakes was discussed. Councilor Peterson and City Clerk-Treasurer Burich will work on an ad to see if there is community interest.

Councilor Kramar provided updates on the campground with concerns on construction and location of a seasonal site. She also shared that quotes are being obtained for changing three campsites with 30 amp power to 50 amp.

Mayor Vreeland shared the recent AEOA food distribution went well. We will be hosting one more on Thursday, April 22, 2021 and volunteers are appreciated. He asked if there have been any updates on the ability to turn off water on delinquent utility accounts. City Clerk-Treasurer Burich stated it is still the direction of the League of MN Cities to not turn off water at this time due to COVID-19. The Mayor and some volunteers recently did clean-up on the Back Bay Road at Fisherman's Point. He stated there was an abundance of trash. Law Enforcement has been informed and cameras are going to be installed throughout the area.

6. COVID-19:

Hoyt Lakes Water Carnival 2021: Water Carnival Committee members Cherie Grams and Nikki Swanson provided a tentative schedule of events along with square footage of event areas to comply with COVID-19 protocol. The City Council and Water Carnival Committee are in agreement that any current COVID-19 requirements at the time will need to be followed and both welcome any feedback from the community on the annual celebration. The Committee was asked to attend a City Council Meeting in June to further discuss.

Emergency Order: Mayor Vreeland asked councilors how they felt in regard to continuing the Emergency Order Resolution 2020-011 passed March 23, 2020. All councilors felt with the uptick in recent COVID-19 cases to continue the resolution.

In person City Council Meetings: Councilors were in agreement to continue meetings via Zoom at this time.

Fisherman's Point Campground: There was discussion on opening the campground based on current state guidelines in regard to bathrooms and showers. The manager contract will be discussed at a future meeting.

7. Animal Control proposed fees: Councilor Popp recently met with Councilor Peterson, Animal Control Officer Olmstead, ERPD Chief Soular and City Attorney Brunfelt on current ordinance's and fees pertaining to animal control. Suggestions were shared on updated fees and enforcement protocol. Councilor Peterson shared that any fines regarding animal control can not be assessed to a resident's property taxes. City Attorney Brunfelt and City Clerk-Treasurer Burich will work on required updates for Ordinance and Fee Resolution.
8. Moved by Councilor Peterson, supported by Councilor Popp, to approve summer part time hires as follows pending successful completion of the required City testing: Golf Course Mower Operators – Paul Thies, Kalub Corbett, Evan Skelton; Ballfield Maintenance: Bryce Kopp. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland. Nays: None. Motion carried.
9. Moved by Councilor Zins, supported by Councilor Kramar, to approve Pay Request #8, Gridor Construction, Inc. in the amount of \$257,911.00 dated March 31, 2021 for WWTF Improvements. Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
10. There was discussion on D&B Environmental 2021 Contract for Mosquito Management Services. Black Fly treatment was discussed along with storage of supplies and materials. It was recommended by Golf Supervisor West to have the treatment done this year.

Moved by Councilor Popp, supported by Councilor Zins, to approve the 2021 Contract for Mosquito Management Services with D&B Environmental to include blackfly collection/treatment for a total of \$10,800.00 (2021 budget item is \$16,000). Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland. Nays: None. Motion carried.

Councilor Peterson shared concern on the day and time of spraying being done at the campground in the past. City Clerk-Treasurer Burich will reach out to D&B Environmental to discuss this and also a typo in the contract.

11. Moved by Councilor Peterson, supported by Councilor Popp, to accept the letter from Roger's Online dated March 31, 2021 announcing the closure of his Aurora location and the discontinuing of IT services for the City Hoyt Lakes, effective April 30, 2021. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland. Nays: None. Motion carried.

- Moved by Councilor Zins, supported by Councilor Kramar, to approve RFP for IT services and advertising with a end date of April 23, 2021. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland. Nays: None. Motion carried.
12. Moved by Councilor Popp, supported by Councilor Peterson, to schedule a Special City Council meeting via Zoom meeting technology for the purpose of discussing paramedic hours, Knott Building sale and spring curb clean-up for Thursday, April 15, 2021 at 4 pm. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
 13. Moved by Councilor Peterson, supported by Councilor Zins, to approve quote dated March 24, 2021 from Clarey's Safety Equipment in the amount of \$89,081.00 (other quote MacQueen Emergency Group \$106,161.63) for the Fire Department SCBAs, 2021 budget item, with the allocation of 2016 Skibo fire funds in the amount of approximately \$32,000.00 to make up the difference in budgeted amount. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
 14. Moved by Councilor Popp, supported by Councilor Zins, to approve the quote from USA BlueBook in the amount of \$4,801.44 (other quote Capital Surveying \$4,776.00) for a Utility Locator for the Water Department, 2021 budget item. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried. Supervisor Berndt stated the USA BlueBook quote includes shipping and handling.
 15. Moved by Councilor Popp, supported by Councilor Peterson, to approve the proposal from Benchmark Engineering to create metes and bound descriptions for ten new lots at the storage site on County Road 666 for \$4,160.00. Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.
 16. Moved by Councilor Peterson, supported by Councilor Kramar, to adjourn at 7:24 pm. Roll Call: Ayes: Zins, Popp, Peterson, Kramar, Vreeland; Nays: None. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Rebecca Burich
City Clerk-Treasurer