

**Minutes of Regular Council Meeting
Monday, April 22, 2019
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, April 22, 2019 at 6:30 p.m. Those present: Mayor Chris Vreeland, Councilors: David Zins, Daniel Popp, Brian Ceglar, Roald Chip Holter. City staff also present: Mitchell Brunfelt, Floyd Nelson.
2. Moved by Councilor Zins, supported by Councilor Popp, to approve the amended agenda. Motion carried.
3. Moved by Councilor Ceglar, supported by Councilor Holter, approving the following items from the consent agenda:
 - Item 4 Regular City Council meeting minutes of April 8, 2019.
Arena Committee minutes of March 18, 2019.
Planning Commission minutes of April 16, 2019.
Adjourned City Council Meeting minutes of April 15, 2019.
Local Board of Appeal & Equalization minutes of April 9 & 15, 2019.
 - Item 8 Filing of correspondence:
MN Department of Health – Quarterly Report
St. Louis County Environmental Services Department, Household Hazardous Waste Collection, Aurora Transfer Station on May 9th, 10 am – 1pm.
 - Item 10A Approval of training/travel requests:
None
 - Item 11 Receipts, claims and payroll:
Claims: \$125,022.15
Payroll Earnings: \$50,950.54
Payroll Employer Costs: \$6,960.62
Payroll Total: \$57,911.16
Total Claims & Payroll: \$182,933.31
Motion Carried.
4. Guests and Citizens Forum:
Spectrum Owner and CEO Merle Sampson and his associate Ryan Anderson were present to give an overview of the company and their plans for the building in town. The company has assisted living and memory care in Aurora and are looking to the City Council for input on repurposing options for the building including senior living or day care center. The City Council discussed scheduling a public meeting to get community input.
5. Department Reports:
Public Works Director Nelson: Reported he was unable to provide the requested full report of projects due to lack of cost analysis. He will provide a list of projects, minus cost, to the City Council soon.
6. Council Reports:
Councilor Ceglar: An Arena Committee member has requested having a pickle ball league in the evening and participants would pay the \$25 rec fee. The Arena Committee has many good people involved who are coming up with great ideas like a wrestling show or back to school garage sale. However, attendance is low and he encourages interested people attend the next meeting on Monday, May 20 at 6:00 p.m. in the Council Chambers. He also reported the Joint Recreation Committee

entities continue to work together discussing the frequency of advisory board meetings and should be interviewing soon.

Councilor Popp: Reported Officer Klovstad will start on blight once school is out, a company will be coming in to do an energy audit on City buildings and Fisherman's Point is booking up for the summer months.

Mayor Vreeland: The area Mayors have set up a meeting with the Governor.

7. Moved by Councilor Zins, supported by Councilor Ceglar, to table Items 9A and 9B Leeds Road and lots on County Road 666 listings with Northwoods Land Office. Motion carried.
8. Moved by Councilor Zins, supported by Mayor Vreeland, to approve the quote of C&C Winger in the amount of \$9,450.00 to fix the roof at the EMS Building. Motion carried.
9. Moved by Councilor Holter, supported by Councilor Popp, to approve Contractor's Application for Payment No. 8 to Lakehead Constructors, Inc. for Phase 2 Facility Rehabilitation at the Waste Water Treatment Facility in the amount of \$10,746.40. Motion carried.
10. The City Council discussed fee standards and may revisit fees for use of City buildings at budget time.

Moved by Councilor Ceglar, supported by Councilor Zins, to approve the request of the Mesabi East Class of 2020 for free of charge use in holding their 2019 Junior/Senior prom at the Arena (gym, kitchen, lobby area) on May 4, 2019 with the group providing all cleanup by Sunday, May 5, 2019. Motion carried.

11. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the request of the White Community Hospital Foundation for free of charge use of the Community Building on Saturday, May 4, 2019 for a purse and accessory sale with monies raised to be donated to support Northern Pines Medical Center and our Communities. Motion carried.
12. The City Council discussed the Request for Services letter from the Hoyt Lakes Water Carnival Committee stating it is the same as prior years. Councilor Zins will bring the letter to the next Fire Department business meeting.

Moved by Councilor Zins, supported by Councilor Holter, to table the Hoyt Lakes Water Carnival Committee Request for Services letter. Motion carried.

13. Moved by Councilor Ceglar, supported by Councilor Popp, to approve the use of the Arena Multi-Purpose Room by the Joint Arena Committee on Saturday, July 27, 2019, 10:00 a.m. to 4:00 p.m. for a craft and vendor fair pending approval from the Hoyt Lakes Water Carnival Committee. Motion carried.
14. Resident Pete Milne was present to discuss his request to waive the monthly shut off fee at a house he purchased in September 2018 as the house was inhabitable due to extensive water and mold damage. City Clerk-Treasurer Burich clarified how the monthly shut off fee is broken down and assessed to all homes that are unoccupied. The City Council was concerned about setting a precedent as all other residents have paid the rate and these monies are also to cover the maintenance of the lines in town. Mr. Milne requested the Council research a path for resolution in the future for people in his situation of an inhabitable house due to water issues.

Moved by Councilor Ceglar, supported by Councilor Popp, to waive the penalties and previous account balance leaving the current amount due at \$175.00. Motion carried.

15. The Planning Commission met and voted unanimously to recommend the City Council adopt the Ordinance Establishing Golf Cart Registration, Rule of Operation Within City Limits and Penalties.

Moved by Councilor Zins, supported by Councilor Ceglar, to adopt City of Hoyt Lakes Ordinance No. 219 "An Ordinance Establishing Golf Cart Registration, Rule of Operation Within City Limits and Penalties" (full Ordinance on file with the City Clerk-Treasurer and to be published). Ordinance adopted unanimously.

16. Moved by Councilor Popp, supported by Councilor Ceglar, to approve free of charge use of the Community Building by Mesabi East School on Thursday, May 2, 2019 from 7:00 a.m. to 5:00 p.m. for a meeting with the school to provide all cleanup. Motion carried.
17. Mayor Vreeland recessed the Regular City Council meeting at 7:24 p.m.
18. Mayor Vreeland reconvened the Regular City Council meeting at 7:30 p.m.
19. Mayor Vreeland recessed the open meeting to go into closed session at 7:34 p.m. for preliminary consideration of complaint(s) and potential discipline issues against City employees. Those present in the closed session: Mayor Vreeland, Councilors: Zins, Ceglar, Holter, Popp. City staff also present: City Attorney Brunfelt, City Clerk-Treasurer Burich and Deputy Clerk Snetsinger.
20. Mayor Vreeland reconvened the meeting into open session at 8:40 p.m. and then recessed this meeting until 6:00 p.m. on Wednesday, April 24, 2019 to discuss new business under Agenda Items 12 and 13.
21. Mayor Vreeland reconvened the Regular City Council meeting at 6:00 p.m. on Wednesday, April 24, 2019. All members were present.
22. Moved by Councilor Ceglar, supported by Councilor Zins, to issue the Notice of Disciplinary Action letter to a City employee. Motion carried.
23. Moved by Councilor Holter, supported by Councilor Popp, to accept Jim Theodore's letter of resignation from his position as City EMS Director. Motion carried.
24. The City Council discussed the direction of the now vacant EMS Director position. The Hiring Committee will meet soon to discuss the job description, application process and the formation of an interview committee.
25. City Clerk-Treasurer Burich updated the City Council on the dog park.

Chris J. Vreeland
Mayor

ATTEST: _____
Rebecca J. Burich
City Clerk - Treasurer