

**Minutes of Regular Council Meeting  
Monday, April 27, 2020  
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session via Zoom/phone in due to COVID-19 on Monday, April 27, 2020 at 6:30 p.m. Those present: Mayor Chris Vreeland. Councilors: David Zins, Brian Ceglar, Daniel Popp, Christine Peterson. City staff also present: City Attorney Mitchell Brunfelt, Rebecca Burich, Susan Sowers, Ken Snetsinger, Jacob Berndt, Melanie Olmstead, Tony House and Tim Soular.
2. Moved by Councilor Zins, supported by Councilor Ceglar, approving the following items from the consent agenda. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.

Item 3 Regular City Council meeting minutes of April 13, 2020.  
Local Board of Appeal and Equalization minutes of April 14, 2020.  
Special City Council meeting minutes of April 16, 2020.

Item 7 Filing of correspondence:  
Range Association of Municipalities & Schools – February 27, 2020 meeting minutes;  
LTE Broadband Committee – NEO Kick-off meeting notes, April 21, 2020;  
March 2020 Blight Officer Report;  
East Range Child Care Survey Summary.

Item 10 Receipts, claims and payroll:  
Claims: \$181,401.06  
Payroll Earnings: \$46,885.66  
Payroll Employer Costs: \$6,570.02  
Payroll Total: \$53,455.68  
Total Claims & Payroll: \$234,856.74  
Motion Carried.

3. Guests and Citizens Forum:  
None.

4. Department Reports:  
Library Director Sowers shared information on the First Annual Springtime Virtual Walk/Run Competition, One Book/One Minnesota reading event and Blandin broadband grants.

Public Works Supervisor Snetsinger shared information on work at the golf course, street sweeping, training of new staff and addressing dust on gravel portion of Leeds Road. He advised docks, for boat landings only, will be going out soon. Fishing pier/T-docks will remain closed at this time.

Public Utilities Supervisor Berndt stated that sewer lines were recently cleaned and provided an update on projects at the water plant.

Councilor Popp shared Golf/Arena Supervisor West's report. The opening of the golf course is planned for Friday, May 1, 2020 at 10:00 am. The clubhouse will be open for restroom use and to purchase green fees. COVID-19 safety precautions will be taken and enforced.

Ambulance Director Olmstead said efforts continue to obtain more personal protective equipment. Updates were provided on work being done on Ambulance #3.

ERPD Chief Soular provided updates on staffing/interviews. The golf cart ordinance and registration process are going well. He advised that complaints of ATV's speeding on city streets is being addressed and citations will be issued.

Fire Chief House shared information on the April 24, 2020 wildland fire that occurred between Steven Chambers and the hotel. He thanked the Aurora Fire Department, US Forest Service and East Range Police Department for their assistance.

5. Council Reports:

Councilor Ceglar met with the Joint Recreation Board last Wednesday. All spring/summer sports are on hold. Beaches being able to open is still undetermined, though applications are on file for lifeguards.

Mayor Vreeland participated with Supervisor Berndt on an MPCA conference call. Our permit is up and we did not meet the requirements due to funding not being received on time. We will receive a notice of violation but no fine.

6. The public hearing for the proposed tax abatement for the 2020 Street and Utility Reconstruction Project convened at 6:57 pm. No comments were received from the public. Shannon Sweeney with David Drown Associates, Inc. spoke of the notice and resolution, along with answering questions from the City Council. The public hearing closed at 7:01 pm.

Moved by Councilor Ceglar, supported by Councilor Peterson, to adopt City of Hoyt Lakes Resolution 2020-014, "A Resolution approving property tax abatement for certain property located in the City of Hoyt Lakes, in regard to the 2020 Street and Utility Reconstruction Project". Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Resolution adopted.

Moved by Councilor Popp, supported by Councilor Zins, to adopt City of Hoyt Lakes Resolution 2020-015, "A Resolution authorizing the issuance, sale and delivery of \$2,185,000 general obligation tax abatement and utility revenue bonds, series 2020B for the 2020 Street and Utility Reconstruction Project". Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Resolution adopted.

7. Moved by Councilor Popp, supported by Councilor Peterson, directing Public Works Supervisor Snetsinger to work with TKDA to initiate process to advertise for bids for the Fisherman's Point Campground Shower/Restroom Facility. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.

8. COVID-19

Staffing: Councilors and Supervisors agreed to return to full staffing on Monday, May 4, 2020 as long as COVID 19 protocol is followed.

Golf Course: No league or tournaments will be allowed at this time, only golfing by individuals. COVID-19 social distancing will be enforced.

Campground: There was discussion on allowing seasonal sites to be opened. It was determined that showers, restrooms, office and laundry building and picnic shelters will remain closed. Moved by Councilor Popp, supported by Councilor Ceglar, to approve the opening of City Council approved seasonal sites from the drawing held on September 27, 2019, on April 28, 2020 with an adjusted rate based on late entry date with 2<sup>nd</sup> half payment being due before entering site. Only immediate family will be allowed in sites and COVID-19 guidelines must be followed. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.

There was discussion on making more seasonal sites if regular recreational camping is not allowed this season, utilizing campsites for shoreline fishing and dock usage. No decisions were made.

Playgrounds remain open at own risk and the skatepark is closed.

A decision has not been made to open the beach as further clarification is needed.

Moved by Councilor Ceglar, supported by Councilor Zins, to allow the shut off rate of \$25.00 to businesses that are forced to be closed during COVID-19. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.

East Range Joint Powers Board Disaster Relief Grant/Loan Program: Mayor Vreeland provided updates on what is available. There is another meeting on April 28, 2020.

They City Council discussed a resident request to allow chickens in Hoyt Lakes. Councilor Peterson researched and discussed what other cities in Minnesota are allowing. Moved by Councilor Ceglar, supported by Mayor Vreeland to not allow chickens in the City of Hoyt Lakes. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar. Nays: Councilor Peterson. Motion carried.

A week long East Range Lions city clean-up will be organized for the week of May 4, 2020. Social distancing guidelines will be followed. An ad with further information will be placed in the shopper.

The Water Carnival committee is monitoring the COVID-19 situation and has not yet cancelled the event.

9. Ambulance Director Olmstead received clarification from Medical Director Piphio that an Interim Assistant Ambulance Director could be either an EMT or Paramedic. Moved by Councilor Zins, supported by Councilor Ceglar to approve the job description and a \$300 monthly stipend for the part-time position of Interim Assistant Ambulance Director. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
10. Moved by Councilor Zins, supported by Councilor Popp, to approve the hiring of part time seasonal staff as follows pending successful completion of the required City testing and verification of valid driver's license: Public Works: Dylan Deutsch, Hayden Soular, Brayden Leffel, Amelia Mattfield, Kada Ceglar, Stephanie Zimmer, Chloe Benson; Cemetery: Wesley Boyle; Public Utilities: Devon Litchy; Golf Course: Paul Theis, Tony Michels, Kalub Corbett, Evan Skelton; Arena Recreation: Bryce Kopp, Cole Meyer. Roll Call: Ayes: Vreeland, Zins, Popp, Peterson; Abstain: Councilor Ceglar. Motion carried.
11. Discussion on Mosquito Control and contract with Dean Edstrom of D&B Environmental including fees, liability insurance questions and yearly caps on costs. Further information is needed in regard to chemical purchasing and where they are being stored. City Clerk-Treasurer Burich will reach out to Mr. Edstrom. Moved by Councilor Zins, supported by Councilor Popp, to table this item. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
12. Moved by Councilor Ceglar, supported by Councilor Popp, to approve invoice of J&R Wastewater dated April 22, 2020 in the amount of \$31,353.75 for the cleaning of sanitary sewer lines. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
13. Moved by Councilor Popp, supported by Councilor Zins, to approve the travel expense request of Sandy Schumacher dated April 16, 2020 for mileage with city blight issues in the amount of \$51.75. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.
14. Moved by Councilor Ceglar, supported by Councilor Peterson, to adjourn at 8:15 p.m. Roll Call: Ayes: Vreeland, Zins, Popp, Ceglar, Peterson; Nays: None. Motion carried.

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Chris J. Vreeland  
Mayor

ATTEST: \_\_\_\_\_  
Rebecca Burich  
City Clerk-Treasurer