

**Minutes of Regular Council Meeting
Monday, July 22, 2019
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, July 22, 2019 at 6:30 p.m. Those present: Mayor Chris Vreeland, Councilors: David Zins, Daniel Popp, Brian Ceglar. Absent: Councilor Roald Chip Holter. City staff also present: Floyd Nelson, Wayde West, Rebecca Burich, Michael Patchin.
2. Moved by Councilor Ceglar, supported by Councilor Popp, approving the following items from the consent agenda:
 - Item 4 Regular City Council meeting minutes of June 24, 2019;
Special City Council meeting minutes of June 26 and July 8, 2019;
 - Item 8 Filing of correspondence:
Animal Control Officer – June report;
American Red Cross Blood Drive – July 31, 2019 noon- 6:00 pm, Hoyt Lakes Community Center;
East Range Joint Powers Board – June 25, 2019 meeting minutes/packet;
Mediacom – Notification of Equal Opportunity/Affirmative Action Obligations;
Minnesota Department of Health – Service Connection Fee Increase; Camping Inspection Report;
Fire Department – July 10, 2019 meeting minutes;
Hoyt Lakes Blight Report;
RAMS – Finance Committee Meeting, July 25, 2019 at noon.
 - Item 9C Approve the request of Florence Lamprecht for free of charge use of Shelter #1 at Fisherman’s Point for Our Lady of Hope Parishes Assumption Group annual picnic on August 15, 2019 (as has been done in the past).
 - Item 10A Travel/Training Requests:
City Clerk-Treasurer, 2019 Municipal Clerks Advanced Academy (MCAA), The Lifecycle of Human Resources, Woodbury, September 18-20, 2019 (registration, meals, mileage, lodging).
Kelly Halliday, Wastewater Refresher and Exam, September 30 – October 2, 2019, St. Cloud, (registration, meals, mileage, lodging).
 - Item 10B Approve the request of Dan Darbo, Hoyt Lakes Golf Course, to transfer his liquor license to the Arena on Thursday, August 1, 2019 for a wedding.
 - Item 11 Receipts, claims and payroll:
Receipts: \$888,451.05
Claims: \$380,933.29
Payroll Earnings: \$105,739.23
Payroll Employer Costs: \$14,189.58
Payroll Total: \$119,928.81
Total Claims & Payroll: \$500,862.10
Motion Carried.
3. Guests and Citizens Forum: none

4. Department Reports:

Mesabi East Youth Activities Coordinator Luke: The new Mesabi East Youth Activities Coordinator, Colin Luke, introduced himself to the council and provided an update on his first month's activities, with information on baseball playoffs and the local beaches.

Recreation/Golf/Arena Supervisor West: The golf course has been very busy with lots of out of town golfers.

5. Council Reports:

Councilor Ceglar: Reminder of the Craft/Vendor fair that will be located in the Arena Saturday of Water Carnival from 10:00 am to 4:00 pm. He invites everyone to check it out and enjoy the Water Carnival.

Councilor Popp: Provided updates on energy rebates. Energy Insight will be here August 7 to visit at the Wastewater Plant and go through LED lighting receipts to check on further rebate opportunities. Councilor Popp has also been working with Blight Officer Klovstad and great progress has been made with over 60 compliance orders issued. Towing of vehicles will begin tomorrow. Public Works will be assisting with future curb-side clean ups, hopefully in August. Dates/times will be posted in the East Range Shopper when confirmed.

Mayor Vreeland: With the assisted living facility in town having closed, alternatives are being sought for the future with the possibility of senior independent living. There will be Senior Living Open House, August 6, 2019; 4:00-7:00 pm at the Carefree Living Facility, 421 Kennedy Memorial Drive. Reminder on the Community Picnic Thursday night of Water Carnival, hosted by Polymet and the St. Louis County Board of Commissioners meeting is being held tomorrow at City Hall. The public is welcome to attend.

6. Curbside Cleanup

City Clerk-Treasurer Burich provided potential dates in August to the Public Works Department and is awaiting confirmation. Moved by Councilor Popp, supported by Councilor Zins, to approve a future curbside cleanup with dates and times to be posted in the East Range Shopper. Motion carried.

7. Blight Officer

Three viable applications were received. Motion made by Councilor Popp, supported by Councilor Ceglar, to appoint Jordan Klovstad to the position starting September 1, 2019 at \$185 per month. Motion carried.

8. Minnesota Power Rebate Application

Councilor Popp provided an update on the energy rebates we are eligible for. We have set up a Energy Efficient account to make us eligible for an additional 10%.

9. Phase 3 Facility Rehabilitation – Wastewater Treatment Facility

There was lengthy discussion on Change Order Number 4; Application for Payment #10 in regard to paint being used along with proper procedure on how a change order can be initiated. Bolten and Menk representative Brian Guldán recommended payment contingent on their review of the application. Motion was made by Councilor Zins, supported by Mayor Vreeland, to pay Application for Payment #10 contingent upon Bolten and Menk review, with payment not being made until the funding has been received by City Clerk-Treasurer Burich. Motion carried.

Engineering Services – Representative Brian Guldán of Bolten and Menk introduced himself and provided information on their engineering services. Motion was made by Councilor Ceglar, supported by Councilor Popp to approve hiring Bolten and Menk as new engineer’s contingent upon City Attorney review of contract. Motion carried.

10. Moved by Councilor Ceglar, supported by Councilor Popp, to table the Agreement between the City of Hoyt Lakes and Mesabi East Youth Hockey Commencing with the opening of the 2019 hockey season on October 15, 2019 through March 15, 2020 for a sum of \$800 per month or \$4,000 and to authorize the Mayor and City Clerk-Treasurer to execute as the Youth Hockey Association is considering a counter offer. Motion carried.
11. Moved by Councilor Zins, supported by Councilor Ceglar, to adopt City of Hoyt Lakes Resolutions 2019-013 through 019 “Resolutions Authorizing Conveyance of Real Estate (Leeds Road) and to authorize the Mayor and City Clerk-Treasurer to execute. Motion carried.
12. Notice of Award – Mesabi Bituminous-2019 Yard Drainage Improvements. Motion made by Councilor Zins, supported by Councilor Popp, to approve agreement pending City Attorney review. Motion carried.
13. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the request of John Taylor for a refund of his golf season ticket and seat lease in the amount of \$500 due to medical reasons. Motion carried.
14. Sewer and Water Extension – Fisherman’s Point Campground. Bolten and Menk provided a proposal for work to extend water and sewer for a new bathroom facility. They have visited the site and have spoken with the former engineer on the current status. Motion made by Councilor Zins, supported by Councilor Ceglar to approve proposal pending City Attorney review. Motion carried.
15. Recommendation of Supervisor West to pay Ed Holmstrom, Recreation Coordinator, one additional month of salary at \$525 for the month of June. After discussion, a motion was made by Councilor Ceglar, supported by Councilor Popp, to pay an additional \$300 based on the amount of time worked in June. Motion carried.
16. Moved by Mayor Vreeland, supported by Councilor Zins, to approve the quote dated July 16, 2019 or Roger’s Help Desk in the amount of \$6711 for three personal workstation PC’s with Microsoft Office and installation. Motion carried.
17. Moved by Councilor Ceglar, supported by Councilor Zins, to adjourn at 7:20 pm. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Rebecca J. Burich
City Clerk-Treasurer