

**Minutes of Regular Council Meeting
Monday, August 24, 2020
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session via Zoom/phone in due to COVID-19 on Monday, August 24, 2020 at 6:30 p.m. Those present: Mayor Chris Vreeland. Councilors: David Zins, Brian Ceglar, Daniel Popp, Christine Peterson. City staff also present: City Attorney Mitchell Brunfelt, City Clerk-Treasurer Burich, Library Director Sowers, Public Utilities Supervisor Berndt, Ambulance Director Olmstead, Recreation/Golf/Arena Supervisor West, Fire Chief House and Campground Manager Patti Rhode.
2. Moved by Councilor Zins, supported by Councilor Ceglar, to approve amended agenda. Roll Call: Ayes:, Zins, Popp, Ceglar, Peterson; Vreeland; Nays: None. Motion carried.
3. Moved by Councilor Popp, supported by Councilor Peterson, approving the following items from the consent agenda. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.

Item 3 Regular City Council meeting minutes of July 27, 2020;
Adjourned City Council meetings minutes of August 5 and 10, 2020.

Item 7 Filing of correspondence:
Legislative-Citizen Commission on MN Resources (LCCMR) – Moose/Seven Beaver Multi-Use Trail Upgrade selected for funding - \$900,000;
Animal Control Officer – June and July reports;
Hoyt Lakes Fire Department – August 2020 meeting minutes;
Range Association of Municipalities and Schools – June 25, 2020 meeting minutes;
Minnesota Department of Public Safety Alcohol and Gambling Enforcement – Letter dated July 20, 2020 regarding intoxicating liquor 2 AM permit required;
East Range Joint Powers Board – July meeting packet;
State Farm – Group life insurance rates dated July 13, 2020;
Mediacom – Notification dated July 23, 2020, removal of channels;
State Primary – August 11, 2020 local election results.

Item 10 Receipts, claims and payroll:
Receipts: \$955,928.69
Claims: \$972,827.63
Payroll Earnings: \$126,335.26
Payroll Employer Costs: \$15,872.17
Payroll Total: \$142,207.43
Total Claims & Payroll: \$1,115,035.06
Motion Carried.

4. Guests and Citizens Forum:
None

5. Department Reports:
Recreation/Golf/Arena Supervisor West shared the golf course continues to be busy with overall season numbers up from last year. All tournaments have been completed for the year.

Library Director Sowers provided updates on activities, recent meetings attended and the arena sign. There will be a drive-in movie in the arena parking lot this Friday, August 28 at 8:30 pm. More community projects will be planned that do not require a computer. Another mailing will be done to advise residents of available library services.

Public Utilities Supervisor Berndt stated projects at both the Water and Wastewater plant are progressing well. He also shared an update on a sewer line collapse during the 2020 Street and Infrastructure project.

Ambulance Director Olmstead shared there were 106 ambulance calls for July.

Fire Chief House provided staff training updates.

City Clerk-Treasurer Burich gave a reminder that City Council meetings will resume every second and fourth Monday in September.

City Attorney Brunfelt provided an update on the Boase School transaction and that it is progressing. There was brief discussion on taxes for the property.

6. City Council Reports:

Councilor Peterson recently met with the Midway Committee. They would like to proceed with portions of the project as to be able to utilize 2020 funding/grant. City Clerk-Treasurer Burich contacted IRRRB to determine if funding can be done in phases. Further discussion will be held at tomorrow's budget meeting.

7. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the quote of Pappa's Machine Shop, not to exceed \$5,000.00, for the replacement of double man doors at the Water Treatment Plant. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
8. Discussion was held on the 2021 Seasonal campsites at Fisherman's Point Campground. Moved by Councilor Popp, supported by Councilor Ceglar, to approve Fisherman's Point 2021 Seasonal Site Application, offering 40 sites based on usage/size analysis with lakeshore at a cost of \$2,500 and non-lakeshore \$2,000. Roll Call: Ayes: Zins, Popp, Ceglar, Vreeland; Nays: Peterson. Motion carried.
9. Moved by Councilor Ceglar, supported by Councilor Peterson, to approve early ice for Mesabi East Youth Hockey to host 4X4 Hockey League beginning September 13, 2020 for five Sunday's at a cost of \$2,000 per week. COVID-19 requirements and capacity limitations must be met. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
10. Councilor Zins advised that the Personnel Committee, Ambulance Director Olmstead and Fire Chief House, interviewed Cody Hanson for the position of Assistant Ambulance Director/Training Officer. It is their recommendation to offer the position to Cody Hanson. Moved by Councilor Zins, supported by Councilor Peterson, to hire Cody Hanson for the position of full-time Assistant Ambulance Director/Training Officer with a start date of September 1, 2020. The interim Assistant Ambulance Director position currently held by Jen Hull will cease as of August 31, 2020. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
11. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the 2020 Special Archery Deer Hunt listing from drawing held on Friday, August 21, 2020 at 10:00 AM. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
12. Mayor Vreeland will seek quotes on having the lots behind Leeds Road surveyed/platted.
13. Emily Major of SEH provided updates on the 2020 Street and Infrastructure Improvement Project and change orders.

Moved by Councilor Zins, supported by Councilor Peterson, to approve Change Order No. 1 Wyandotte Road storm sewer and Arlington Road sanitary sewer layouts in the amount of \$28,512.70 for the 2020 Street and Infrastructure Improvement Project. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.

Moved by Councilor Ceglar, supported by Councilor Popp, to approve Change Order No. 2B for drainage structure design and rock excavation in the amount of \$17,776.58. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.

Moved by Councilor Popp, supported by Councilor Ceglar, to approve Mesabi Bituminous Application for Payment #3 in the amount of \$435,898.37. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.

14. Moved by Councilor Zins, supported by Councilor Peterson, to approve request from Essentia Health for a drive-up flu shot Clinic at the Hoyt Lakes EMS building with date to be determined. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
15. Moved by Councilor Ceglar, supported by Councilor Vreeland, to approve Coalition of Greater MN Cities 2021 dues in the amount of \$4,206 and Voluntary Assessment for 2021 in the amount of \$494. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
16. Moved by Councilor Zins, supported by Councilor Peterson, to adopt City of Hoyt Lakes Resolution 2020-020, "A Resolution Opting to Increase the Benefit Level for Firefighters Who are Vested in the Statewide Volunteer Firefighter Plan, who have completed at least 5 years of good time service credit as a member of the Statewide Volunteer Firefighter Plan administered by PERA at the \$2,000 benefit level per year of service effective January 1, 2021". Roll Call: Ayes: Zins, Popp, Ceglar, Peterson; Nays: None; Abstain: Vreeland. Resolution adopted.
17. Moved by Councilor Ceglar, supported by Councilor Zins, to adopt City of Hoyt Lakes Resolution 2020-021, "A Resolution urging lawmakers to work in a bipartisan way to Pass a Bonding Bill in the Special Session September 2020". Roll Call: Ayes: Zins, Ceglar, Peterson, Vreeland; Nays: Popp. Resolution adopted.
18. Moved by Councilor Zins, supported by Councilor Ceglar, to approve Gridor Construction Application for Payment #1 in the amount of \$271,250 for the Wastewater Facility Improvements. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
19. Moved by Councilor Ceglar, supported by Councilor Peterson, to approve Craig Bjerke purchase of storage lot , County Road 666, Tracts K and J, split off Parcel 142-0070-01420. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
20. Moved by Councilor Zins, supported by Councilor Popp, to adopt City of Hoyt Lakes Resolution 2020-022, "A Resolution Authorizing Mayor and City Clerk-Treasurer to make application to the Iron Range Resources Regional Trail Grant Program for Ranger ATV Moose Trail Section – Biwabik to Gilbert." Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Resolution adopted.
21. City Attorney Brunfelt reviewed and approves of the Letter of Consent for transfer of Contract for East Mesabi Sanitation. Moved by Councilor Ceglar, supported by Councilor Peterson, to approve Letter of Consent for transfer of Contract from Tomahawk Ford, Inc. d.b.a. East Mesabi Sanitation to Gardner Environmental Services and Consulting, Inc. effective September 1, 2020 and approve execution by Mayor Vreeland. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.
22. Moved by Councilor Ceglar, supported by Councilor Peterson, to adjourn at 7:38 PM. Roll Call: Ayes: Zins, Popp, Ceglar, Peterson, Vreeland; Nays: None. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Rebecca Burich
City Clerk-Treasurer