

**Minutes of Regular Council Meeting
Monday, September 23, 2019
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session on Monday, September 23, 2019 at 6:30 p.m. Those present: Vice Mayor David Zins. Councilors: Roald Chip Holter, Daniel Popp, Brian Ceglar. Absent: Mayor Chris Vreeland. City staff also present: City Attorney Mitch Brunfelt, Rebecca Burich, Jake Berndt.
2. Moved by Councilor Ceglar, supported by Councilor Holter, approving the following items from the consent agenda:
 - Item 4 Regular City Council meeting minutes of September 9, 2019;
Adjourned City Council meeting minutes of September 16, 2019.
 - Item 8 Filing of correspondence:
Hoyt Lakes Arena Committee – September 5, 2019 meeting minutes;
East Range Public Safety Board – August 12, 2019 meeting minutes;
FSSolutions – Service fee increase of 8% and annual fee of \$500 effective November 1, 2019.
 - Item 10A Travel/Training Requests:
Kelly Halliday, Wastewater Refresher and Exam: September 30-October 2, 2019 St. Cloud (registration, mileage, meals).
 - Item 10D Approve the Application and Permit for a One-Day to Four-Day Temporary On Sale Liquor License for the Hoyt Lakes Water Carnival Committee November 29-30, 2019 at the Hoyt Lakes Arena.
 - Item 11 Receipts, claims and payroll:
Claims: \$163,834.08
Payroll Earnings: \$55,790.59
Payroll Employer Costs: \$7,718.88
Payroll Total: \$63,509.47
Total Claims & Payroll: \$227,343.55
Motion Carried.
3. Guests and Citizens Forum: None
4. Department Reports:

Public Utilities Employee Jake Berndt: Hydrants will be flushed late this week and possibly into next week. There is a water leak at Colby Ridge and repairs are weather pending. An update was provided on the Waste Water Plant project.

City Clerk-Treasurer Burich: Rachel LaCount with Northwoods Land Office has a pending purchase agreement on a City owned storage lot located on Highway 666 and requested City Council approval. The offer is for the asking price of \$1,500. A motion was made by Councilor Holter, supported by Councilor Popp to approve the Purchase Agreement between the City of Hoyt Lakes and Jesse and Misty Jensen for the purchase of Storage Lot K split off parcel 142-0070-01420, Highway 666 in the amount of \$1,500. Motion carried.
5. Council Reports:

Councilor Ceglar: Reminder there will be an Arena Committee meeting Wednesday, September 25, 2019 at 6:00 pm. It will be at the arena and the public is invited to attend and bring their ideas. More support is needed.

Councilor Popp: Provided updates on the extra garbage pick-up, blight progress and meetings attended.

Councilor Zins: Recently attended the annual Colby Ridge Meeting and advised rates for our city lots did not change.

6. The City Council review a draft Hoyt Lakes Emergency Services Building and Use of Fire Department Equipment Policy.

City Attorney Brunfelt advised adopting this policy for all City buildings stating that any City building, excluding ones used for community events (such as the Community Building), should only be used to conduct City business. This would include the use of tools and/or equipment. They should not be used for personal use. He recommended a broader statement and not limiting it to the EMS building. Moved by Councilor Popp, supported by Councilor Holter, to table the City of Hoyt Lakes Emergency Services Building and Use of Fire Department Equipment Policy and to review recommended changes per City Attorney Brunfelt for all City buildings. Motion carried.

7. Moved by Councilor Ceglar, supported by Councilor Popp, to adopt City of Hoyt Lakes Resolution 2019-027, "A Resolution Adopting a Proposed 2020 City Budget" (full Resolution on file with the City Clerk). Ayes: Zins, Ceglar, Popp. Nays: Holter. Resolution adopted.
8. Moved by Councilor Popp supported by Councilor Ceglar, to adopt City of Hoyt Lakes Resolution 2019-028, "A Resolution Adopting a Proposed 2019 Annual Tax Levy Collectible in 2020 in the amount of \$1,542, 801" (full Resolution on file with the City Clerk). Ayes: Zins, Ceglar, Popp. Nays: Holter. Resolution adopted.
9. Moved by Councilor Ceglar, supported by Councilor Holter, to table approval of the application packet and advertising for the position of full time Public Works Director and to schedule an adjourned City Council meeting on Monday, October 7, 2019 at 5:30 pm to further discuss. Motion carried.
10. Moved by Councilor Holter, supported by Councilor Ceglar, to approve the letter of support for the Ranger Snowmobile and ATV Club application to the Department of Iron Range Resources & Rehabilitation Culture and Tourism Grant Program for funds to place a bridge over the St. Louis River near 7 Beavers Lake. Motion carried.
11. White Community Hospital Foundation – Donation of \$1,000 towards purchase of Laryngoscope and supplies. Vice Mayor Zins read a letter presented by The White Community Hospital Foundation and thanked them for their generous donation.
12. Vice Mayor Proclamation – National Pregnancy and Infant Loss Remembrance Day. Councilor Ceglar moved, supported by Councilor Holter to proclaim that October 15, 2019 be recognized as Pregnancy and Infant Loss Remembrance Day in the City of Hoyt Lakes. Motion carried.
13. The City Council considered a request for leave of absence of Melissa Skelton, Fire/Ambulance Service, upon recommendation of the Personnel Committee, October 1 – December 31, 2019. Motion made by Councilor Holter, supported by Councilor Ceglar, to approve the request for leave of absence of Melissa Skelton from the Fire/Ambulance Service effective October 1 through December 31, 2019 contingent on training by-laws. Motion carried.
14. Moved by Councilor Ceglar, supported by Councilor Popp, to adjourn at 7:04 p.m. Motion carried.

David Zins
Vice Mayor

ATTEST: _____
Rebecca J. Burich
City Clerk-Treasurer