

**Minutes of Regular Council Meeting
Monday, October 13, 2020
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session via Zoom/phone in due to COVID-19 on Tuesday, October 13, 2020, at 6:30 p.m. Those present: Mayor Chris Vreeland; Councilors: David Zins, Brian Ceglar, Daniel Popp, Christine Peterson. City staff also present: City Attorney Mitchell Brunfelt, City Clerk-Treasurer Burich, Public Works Supervisor Snetsinger, Public Utilities Supervisor Berndt, Library Director Sowers, Ambulance Director Olmstead.

2. Moved by Councilor Ceglar, supported by Councilor Peterson, approving the following items from the consent agenda. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

Item 3 Regular City Council meeting minutes of September 28, 2020.

Item 7 Filing of correspondence:
Blight report – September 2020;
Range Association of Municipalities and Schools – August 27, 2020 Board minutes; 2020 Memo regarding Togo Corrections and Bonding Bill Memo to Legislative leaders;
Animal Control Officer – August report;
Wastewater Treatment Facility Improvements – Progress Meeting #2 minutes;
Hoyt Lakes Chamber of Commerce – 2020 Halloween Haunted Trail approved by COVID Team;
Hoyt Lakes Fire Department – October 7, 2020 meeting minutes.

Item 10 Receipts, claims and payroll:
Receipts: \$489,353.67
Claims: \$181,707.82
Payroll Earnings: \$54,688.24
Payroll Employer Costs: \$7,385.30
Payroll Total: \$ 62,073.54
Total Claims & Payroll: \$243,781.36
Motion Carried.

3. Guests and Citizens Forum:
None

4. Department Reports:
Library Director Sowers shared information about the HOOPLA app which offers videos, music and books free of charge for downloading with a Hoyt Lakes library card. Library hours are Monday – Friday from 11:00 AM to 5:00 PM. A grant secured two Chromebooks which are now available to be checked out with a hot spot. A wildlife feeder “grab and go” craft is being offered.

Public Works Supervisor Snetsinger provided updates on staffing and the road project. The Chamber of Commerce has a new deer carving that will be placed at City Hall soon. The Public Works Department is working on fall maintenance items, will complete sweeping this week and prepare for the curb-side clean up next week.

Public Utilities Supervisor Berndt shared updates on upcoming training and status of construction projects.

EMS Director Olmstead stated there have been 57 ambulance runs this month to date and provided updates on staffing and training.

5. City Council Reports:
Councilor Zins advised there will be an interview on October 20, 2020 for an EMT position.

Councilor Ceglar shared that fall youth sports are wrapping up in the next couple of weeks.

Councilor Popp gave a reminder on curb-side clean up taking place on October 20 and 21, 2020.

Councilor Peterson attended a recent Hoyt Lakes Chamber of Commerce meeting and reported that participation is low, a reminder that meetings are the first Tuesday of every month at 6:30 PM at the VFW, however, other meeting locations are being discussed. Member Donna Stevens inquired if the City would be interested in insuring the carvings located in the shopping center area and is looking into grants that would help with maintenance. Due to COVID-19, the annual Halloween Party at the Community Building has been cancelled. There will be a Halloween Haunted Trail outdoors on Saturday, October 24, 2020, which has been approved by the COVID-19 team.

6. Councilor Ceglar provided background on the food license with Mesabi East Youth Hockey for the hockey hut. He stated the organization would like to open the hut this year with pre-packaged items only. It is Councilor Ceglar's recommendation to have MEYH take care of the license payments this year and waive any fees to the City for this season. City Clerk-Treasurer Burich stated the formal agreement will be updated, reviewed by City Attorney, and presented at the next regular City Council meeting on October 26, 2020.

Public Works Supervisor Snetsinger shared that the plexiglass stands from the elections can be utilized for the Hockey Hut counter. MEYH member Rob Ronning provided clarification on players 10 and younger being able to have one parent present during practices.

7. Special assessments for current services (water, sewer, refuse): Letters were sent for unpaid City services on September 15, 2020. No one was present and one letter was received by the City Clerk regarding a special assessment for non-payment of mowing services. Staff will follow up on this letter. A formal Resolution/Assessment Roll will come before the City Council on October 26, 2020.
8. Councilor Zins advised after speaking to Supervisor Snetsinger that they do not have a need for the Ambulance chase vehicle, though they can store it until it is put up for sale. At this time there is not enough equipment to hold a city surplus sale next spring so other options to sell will need to be explored, such as Do-Bid.
9. Natalie White with SEH was present to provide information on the request for Wetland Delineation Review. The bridge is located within the City of Hoyt Lakes and must be approved by the City versus the County. They are requesting approval to move forward with bridge improvements and wetland permits, if necessary. SEH will review the boundaries for the County. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the Wetland Delineation Review for the area adjacent to a county bridge on County Road 666, Hoyt Lakes. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.
10. Moved by Councilor Peterson, supported by Councilor Popp, to adopt City of Hoyt Lakes Resolution 2020-033, "A Resolution Accepting Saint Louis County Cares Act Block Election Grant Funds" in the amount of \$1,173.00. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Resolution adopted.
11. Moved by Councilor Popp, supported by Councilor Ceglar, to adopt City of Hoyt Lakes Resolution 2020-034, "A Resolution supporting the US EPA Brownfield Assessment Grant Application to enter into a Memorandum of Agreement with the City of Virginia for a Community-Wide Assessment Project". Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Resolution adopted.
12. Moved by Councilor Zins, supported by Councilor Popp, to adopt City of Hoyt Lakes Resolution 2020-035, "A Resolution authorizing the Issuance and Sale of a \$1,846,371 General Obligation Revenue Note, Series 2020A and Providing for its Payment" for wastewater treatment plant improvements. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Resolution adopted.
13. Moved by Councilor Peterson, supported by Councilor Ceglar, to approve Leave of Absence for Jereme Dahmen until January 1, 2021. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

14. Moved by Councilor Zins, supported by Councilor Peterson, to approve the Resignation of Raymond Shimmin from the Hoyt Lakes Ambulance and Fire Departments dated October 6, 2020. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried. A letter thanking Raymond for his service will be sent.
15. Moved by Councilor Ceglar, supported by Councilor Zins, to adjourn at 7:05 PM. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Rebecca Burich
City Clerk-Treasurer