

**Minutes of Regular Council Meeting
Monday, December 28, 2020
City of Hoyt Lakes, Minnesota**

1. The Hoyt Lakes City Council met in regular session via Zoom/phone in due to COVID-19 on Monday, December 28, 2020, at 6:30 p.m. Those present: Mayor Chris Vreeland; Councilors: David Zins, Brian Ceglar, Daniel Popp, Christine Peterson. City staff also present: City Attorney Mitchell Brunfelt, City Clerk-Treasurer Burich, Recreation/Golf/Arena Supervisor West, Ambulance Director Olmstead.
2. Moved by Councilor Ceglar, supported by Councilor Zins, approving the following items from the consent agenda. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

Item 3 City Council meeting minutes of December 14, 15 and 16, 2020

Item 7 Filing of correspondence:
East Range Joint Powers Board – December 2020 consultant report.

Item 9D Approve the following training/travel requests:
City Council, League of Minnesota Cities – 2021 Elected Leaders Institution, Foundational Program (online program, 9 hours of learning from January 19 through February 26, 2021).

Item 10 Receipts, claims and payroll:
Claims: \$189,325.04
Payroll Earnings: \$48,177.30
Payroll Employer Costs: \$6,684.25
Payroll Total: \$54,861.55
Total Claims & Payroll: \$244,186.59

3. Guests and Citizens Forum:

None

4. Department Reports:

Recreation/Golf/Arena Supervisor West provided an update on the new COVID-19 guidelines from the state for the re-opening of hockey. Youth hockey practices will resume on January 4, 2021 and games on January 14, 2021. The gym will not be reopening at this time. He reported the outdoor rink is being well utilized. Councilor Peterson asked if there were plans to live stream games if spectators are not allowed and shared what other rinks are doing.

5. City Council Reports:

Councilor Ceglar thanked the citizens for electing him to his councilor position he has held since 2013. He also thanked both previous and current city staff, councilors and mayors that he has worked with and wishes the City of Hoyt Lakes the best of luck in the future.

Mayor Vreeland thanked the Fire Department staff and citizens that helped Santa make his rounds in Hoyt Lakes on December 23. He asked the council to begin thinking about meetings continuing via Zoom or going live along with City Hall reopening in 2021. He shared the community had a great turn out to wish Marv Kopp a happy birthday last week and thanked Councilor Ceglar for his years of service. He also provided an update on Benchmark Engineering completing surveying on the lots behind Leeds. Final results will soon be available and letters will be able to go out to the owners of Leed lots. The Mayor also thanked Terry and Larry Olmstead, Holly Gross, and all others who helped and participated with the candles at the cemetery for Christmas.

6. Bonnie McCabe with the MN Department of Transportation clarified the additional language change needed for the limited use permit for the area within the right of way of Trunk Highway No. 135, which has been reviewed by City Attorney Brunfelt. Moved by Councilor Zins, supported by Councilor Peterson, to approve the State of Minnesota, Department of Transportation, Limited Use Permit language change for area right of way of Trunk Highway No. 135 to include "For purposes of this LUP, "Facility" shall mean the collective uses of a Snowmobile Trail and All Terrain Vehicle Trail". Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

7. Moved by Councilor Peterson, supported by Mayor Vreeland, to approve the EMS Employee Personnel Policy effective January 1, 2020 through February 28, 2023. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

Moved by Councilor Zins, supported by Councilor Peterson, to approve Full-Time Paramedic internal applicants Jacqueline Nelson-Hill and Kathryn Parks effective January 1, 2021. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

Ambulance Director Olmstead will begin the process to seek external applicants for the third full time position.

8. City Attorney Brunfelt reviewed the draft to Ordinance 221 which will allow the process for businesses to submit an application for a partial/full refund of liquor license fees. It will grant discretion and authority to the City Council to refund previously paid fees. Moved by Councilor Popp, supported by Councilor Ceglar, to adopt City of Hoyt Lakes Ordinance 221, An Ordinance Repealing and Replacing Section 110.04 (D) of the Hoyt Lakes City Code. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

City Attorney Brunfelt also advised that the motion for Ordinance 220 that was passed at the December 14, 2020 Regular City Council Meeting has to be re-approved as an Ordinance cannot go into effect until it has been published. Moved by Councilor Ceglar, supported by Councilor Zins, to approve City of Hoyt Lakes Ordinance 220, An Ordinance Repealing and Replacing Section 11.04(C) of the Hoyt Lakes City Code. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

9. Moved by Councilor Peterson, supported by Councilor Popp, to approve the Contract for Independent Contractor for Public Access Television between the City of Hoyt Lakes and Terry Hartikka effective January 1 through December 31, 2021. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

10. Moved by Councilor Ceglar, supported by Councilor Peterson, to approve the State of Minnesota Grant Contract Agreement for the Snowmobile Grant-In-Aid Program for FY2021 Maintenance and Grooming Grants as local government sponsor for the Moose Trail/Ranger ATV & Snowmobile Club. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

11. Moved by Councilor Zins, supported by Councilor Peterson, to accept resignation letter dated December 15, 2020 of Tanja Paul as part time Administrative Clerk in the City Clerk's office. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

12. Moved by Councilor Ceglar, supported by Councilor Popp, to approve the purchase order dated December 21, 2020 between Michael Solberg and the City of Hoyt Lakes for Storage Tracts H and I, Highway 666 in the amount of \$3,000 and to authorize the Mayor and City Clerk-Treasurer to execute. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

13. Moved by Councilor Zins, supported by Councilor Popp, to adopt the City of Hoyt Lakes Resolution 2020-039, A Resolution Authorizing Conveyance of Real Estate to Michael Solberg as follows – Tracts H and I RLS 120. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Resolution adopted.

14. Moved by Councilor Ceglar, supported by Councilor Zins, to approve the 2021 membership dues for Range Association of Municipalities and Schools (RAMS) in the amount of \$700. Roll Call: Ayes: Zins, Ceglar, Popp, Peterson, Vreeland; Nays: None. Motion carried.

15. Moved by Councilor Zins, supported by Councilor Popp, to adjourn at 7:02 PM. Roll Call: Ayes: Zins, Popp, Peterson, Vreeland; Nays: Ceglar. Motion carried.

Chris J. Vreeland
Mayor

ATTEST: _____
Rebecca Burich
City Clerk-Treasurer