

City of Hoyt Lakes Recreation Director Position Opening

The City of Hoyt Lakes is accepting applications for the non-union supervisory position of Recreation Director. Position performs skilled work administering the day-to-day operations of the Golf Course, Arena, and Recreation Departments; supervising full and part-time staff; completes annual budgeting; coordinates and oversees project management and contractors; develops promotional material and promotes facilities; addresses complaints and improvement requests regarding facilities; and performs related duties as required. Must possess a valid Minnesota Class D driver's license, Associates Degree or vocational training in recreation or physical education, two years' experience maintaining recreational facilities including buildings and grounds, Non-Commercial Pesticide Applicators License and must be able to pass a drug screen and BCA background check. Current rate of pay is \$41.75 per hour, with probationary employees being paid \$37.58 per hour. The city provides a competitive benefits package, including medical insurance, dental insurance, life insurance, long-term disability insurance, VEBA health care spending account, Health Care Savings Plans, generous leave plans, including sick leave, vacation leave, personal leave, and 13.5 paid holidays, and MN Public Employees Retirement Association (PERA) for qualified employees. Additional details for these programs are available by contacting Tammy Snetsinger at 218-225-2344.

For more information and to obtain an application packet, please contact the Office of the City Clerk, 206 Kennedy Memorial Drive, Hoyt Lakes, MN 55750, 218-225-2344, City Administrator Lammi at blammi@hoytlakes.com, or visit the City website at www.hoytlakes.com. The deadline for receiving applications is 11:30 am on Friday, March 14, 2025. Applications will not be accepted via fax.

Post:	02/28/2025
Publish:	Mesabi Tribune – March 1 & 8, 2025 ER Shopper – March 3, 2025 (Smaller ad, Not front page) LMC Website – February 28, 2025 Duluth News Tribune Print– March 1 & 5, 2025 Duluth News Tribune Online – February 28 – March 14, 2025
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